



HEADLEY PARISH COUNCIL582

Minutes of an ordinary **Meeting of the Parish Council** held at
Headley Village Hall at 7.30pm on Monday 14th July 2025

	In attendance	Apologies	Absent
Cllr David Preedy (Chair)	✓		
Cllr Sharon Knight	✓		
Cllr Mary Denyer	✓		
Cllr Erin Sheridan	✓		

Also in attendance: Cllr Paula Keay and Cllr Simon Budd (MVDC). Tracy Hamer (Clerk) taking the minutes.
The meeting was chaired by Cllr Preedy.

Agenda Item	Issue	Actions
1	To receive and accept apologies of absence. Cllr Paul Potter (MVDC).	
2	To receive any declarations of interest relevant to items on this agenda. Nil.	
3	Approval of the Minutes The minutes of the Annual Meeting dated Thursday 15 th May were approved as an accurate record and signed by the Chairman, following a minor inked amend to Item 7. <i>Full Council Monday 31st March 2025.</i> <i>Proposed by Cllr Preedy and seconded by Cllr Sheridan</i>	
4	Chair's Announcements. <ul style="list-style-type: none"> - Cllr Preedy formally congratulated Councillor Simon Budd on his election as Deputy Chair of Mole Valley District Council (MVDC).- - Cllr Preedy formally noted the resignations of Councillor Woolley and Councillor Bennett, effective from 21st June. The Council expressed its sincere thanks to both for their commitment to the Parish Council over the years. Mole Valley District Council (MVDC) has been notified of the vacancies. No request for a by-election has been received within the statutory period, and the Council will proceed to fill the vacancies by co-option. - Cllr Preedy noted the resignation of the Clerk. Members expressed their gratitude for her service and ongoing support. The Clerk has kindly confirmed that she will remain in post until a replacement has been appointed, ensuring a smooth handover and continuity of Council business. 	
5	Co-option to fill casual vacancies	

	<p>The Clerk confirmed that the candidates are qualified to become a Councillor and are not disqualified from being a Councillor as set out in the Local Government Act 1972 S79 and S80.</p> <p>Neil White was nominated by Cllr Preedy and seconded by Cllr Sherdian. A vote was taken by a show of hands and Neil White was co-opted to join Headley Parish Council Parish Council (unanimous).</p> <p>Stephen Worsfield was nominated by Cllr Preedy and seconded by Cllr Knight. A vote was taken by a show of hands and Stephen Worsfield was co-opted to join Headley Parish Council Parish Council (unanimous).</p> <p>Jane Jenkins (arrived 8pm) was nominated by Cllr Preedy and seconded by Cllr Denyer. A vote was taken by a show of hands and Jane Jenkins was co-opted to join Headley Parish Council Parish Council (unanimous).</p> <p>Acceptance of Office forms were signed, and Notification of Pecuniary Interest forms were also distributed.</p> <p>The Clerk will liaise with Cllrs Jenkins, Worsfield and White regarding required admin and next steps.</p>	
6	<p>Reports from District and County Councillors.</p> <ul style="list-style-type: none"> - Cllr Budd noted that he was due to be proposed at the MVDC meeting on 15th July as the new Heritage and Legacy Member - Cllr Keay confirmed that the new Visit MVDC website is now live – www.visitmolevalley.co.uk 	
7	<p>Open Public Forum.</p> <p>Nil.</p>	
8	<p>Matters Arising.</p> <p>Traffic calming in the village – Cllr Denyer is attending the upcoming Dorking Hills divisional conversation on highways and transport on behalf of the PC. The Council discussed at length the response received to the MP letter. The consensus was that the reply was not deemed acceptable. It was agreed that the Clerk would prepare a second draft response, to be circulated to members for further consideration. Cllr Preedy reported that he had spoken to Surrey Highways about the need for signage to advise drivers of the temporary lack of road markings along Tot Hill until the resurfacing is completed</p>	Clerk
9	<p>Financial items.</p> <ul style="list-style-type: none"> • Cllr Denyer reported that she had checked the reconciliation of the bank accounts dated 31st May 2025 on the 14th of July 2025 - see Appendix 1. • The Council resolved to approve the payments in Appendix 2. The Council also resolved to approve a payment of £43 for an advertisement in The View to advertise the vacancy for Clerk. <i>Proposed by Cllr Preedy and seconded by Cllr Knight</i> 	Clerk
10	<p>Maintenance.</p> <ul style="list-style-type: none"> • Playground: The inspection log is up to date. 	

	<ul style="list-style-type: none"> Footpaths and grit bins: Members noted with appreciation the removal of some of the 'spikes' on the Church Lane/Hurst Lane footpath by a local resident. The footpath to the rear of Hayes Cottages is in disrepair. Cllr Jenkins offered to take photos to enable the matter to be reported. Highways: See Item 8 	
11	<p>Planning. See Appendix 3.</p> <p>In addition, clarification regarding Headley Hall MO/2025/0896/PLAH and MO/2025/0894/LBC has been sought from MVDC prior to a submission from HPC.</p> <p>MO/2025/0990 Headley Court – Members discussed the current application in details and agreed that Cllr Preedy will write a draft submission to be circulated amongst members prior to submission. The key points to be addressed are:</p> <p>Inappropriate Development in the Green Belt (North Lawn): Development constitutes inappropriate use of Green Belt land. Approval should be limited to Audley personally, for a 10-year period from first occupation, to ensure restoration commitments are honoured and to prevent speculative value increase.</p> <p>Parking Provision Shortfall: The scheme no longer meets the minimum parking requirements under the new Mole Valley Local Plan (Policy INF2). Mitigation is requested through a formal agreement for Audley to support the Parish Council's proposed off-road footpath to the village centre, aligning with Policy DS40.</p> <p>Hard-Surfacing of North Lawn: Proposed extensive hard-surfacing negatively impacts biodiversity and the historic garden character. Request amendment to the landscape strategy to restore all non-essential areas to lawn.</p>	Clerk
12	<p>Other Parish Council Activities It was confirmed the next village litter pick will be held from 10am on Saturday 27th September, meeting at Village Shop/Dale View entrance.</p>	Clerk
13	<p>Reports from other bodies. The Council noted that the Hamper Hop 2025 was well attended and superbly organised. Members expressed their sincere thanks to the organising committee for their hard work and commitment in delivering a successful event. While final figures are yet to be confirmed, it is understood that approximately £500 will be donated to the nominated charity.</p>	
14	<p>Consultations.</p> <p>Local government reorganisation in Surrey - GOV.UK</p> <p>The Parish Council considered the Government's consultation on Local Government Reorganisation in Surrey and agreed to submit the following formal response. The Parish Council's answers apply equally to both of the proposed Unitary Authority options.</p>	Cllr Preedy

	<p>Question 1: Do you support the proposal(s) for the establishment of unitary local government? Response: No. While the proposals aim to simplify local government, they will continue to sit alongside existing Parish Councils—effectively maintaining a third tier of local government. Therefore, true unitary status is not achieved.</p> <p>Question 2: What are your views on the proposed area(s) that the unitary authority(ies) would cover? Response: No comment provided.</p> <p>Question 3: What are your views on the impact of the proposal(s) on local government service delivery? Response: Experience from other areas suggests that creating unitary authorities can place additional burdens on Parish Councils. However, no information has been made available regarding potential impacts on third-tier councils in Surrey.</p> <p>Question 4: Do you agree that the proposal(s) will deliver improved local government and service delivery across the area? Response: No. There is currently no clarity on how the issue of unserviceable debt will be resolved, and therefore the long-term viability of the proposed authorities cannot be assured.</p> <p>Question 5: What are your views on the impact of the proposal(s) on local democracy? Response: No comment provided.</p> <p>Question 6: Do you support the consultation process undertaken by the proposer(s)? Response: No. This is the first time Parish Councils have been consulted, and most residents remain unaware of the proposed changes.</p> <p>Question 7: Do you have any other comments or alternative proposals to put forward? Response: No additional proposals offered.</p> <p>Question 8: Do you consider that the proposal(s) meet the criteria for local government reorganisation? Response: No. Without the promised White Paper on devolution, there is no clear framework for community engagement. The current piecemeal approach to Community Governance Reviews creates uncertainty—particularly around the creation of new Parish Councils in non-parished areas and the future role of existing third-tier councils.</p> <p>Question 9: Do you have any other comments with regard to the proposal(s)? Response: The timetable imposed by the Government is unduly rushed and does not allow sufficient time for meaningful consultation or evidence-based decision making.</p> <p>It was agreed that the Parish Council will host an information event for all residents of the parish. The purpose of this event is to ensure that the community is fully informed and kept up to date on the Local Government Reorganisation (LGR) proposals and what they mean for the parish.</p> <p>Members agreed that the parish boundary should be amended to include all of the new homes constructed in the Headley Court complex.</p>	
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	<p>Members noted the following potential projects for consideration within the remit of the Parish Council in the future:</p> <ul style="list-style-type: none"> - Village Shop, Hall and Flat - Footpath linking Headley Court to the village centre - Future of pub/shop and the 'right to buy' - Playground management x3 - Church Lane nursery and potential community land - Tothill footpath - New noticeboards 	
15	<p>Questions from Parish Councillors.</p> <p>Nil.</p>	

The date of the next Parish Council Meeting is Monday 29th September 2025 at The Village Hall at 7.30pm.

There being no further business, the meeting closed at 10.05pm.

Signed

Chairman

Appendix 1

Date:08/07/2025	Headley Parish Council	Page 1
Time: 09:29	Bank Reconciliation Statement as at 30/06/2025 for Cashbook 1 - Lloyds Bank Accounts	User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	30/06/2025		3,884.07
			<u>3,884.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			3,884.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			3,884.07
		Balance per Cash Book is :-	3,884.07
		Difference is :-	0.00

Date: 08/07/2025

Headley Parish Council

Page 1

Time: 09:31

Bank Reconciliation Statement as at 30/06/2025
for Cashbook 2 - Savings Account

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Savings Account	30/06/2025		70,545.99
			<u>70,545.99</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			70,545.99
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			70,545.99
		Balance per Cash Book is :-	70,545.99
		Difference is :-	0.00

Appendix 2

Payments between meetings		Amount
June Staff Salaries & Associated Costs	DD	644.17
July Staff Salaries & Associated Costs	DD	644.17
JSL Insurance – Headley Hop Cancellation Insurance	BACS	221.86

To be authorised for payment 15.05.2025		Amount
<u>Clerks</u> expenses	BACS	98.20
Village Hall Hire – May 2025 to May 2026	BACS	360.00
Headley Village Stores AVM Catering – <u>Inv</u> 1022	BACS	161.50
N&T Gorrings <u>Inv</u> 1757 - Strimming	BACS	144.00
SCA <u>Inv</u> 7811 – Payroll fees	BACS	36.00
The View – advert	BACS	43.00

Appendix 3

Registered Applications	Location	Description	Publicity start date
MO/2025/0888/PLAH	Headley Hall, Headley Grove, Headley, Epsom, KT18 6NR	Retrospective planning permission for the siting of a pavilion structure within the West lawn.	2 nd June
MO/2025/0889/CC	Headley Hall, Headley Grove, Headley, Epsom, KT18 6NR	Variation of condition 2 of approved planning MO/2024/1888 for the demolition of existing double garage, pool house and greenhouse and erection of a spa orangery to allow for an increase of 300mm to the height of the approved spa orangery building and to include an external plant room to serve the orangery.	2 nd June
MO/2025/0890/CC	Headley Hall, Headley Grove, Headley, Epsom, KT18 6NR	Variation of condition 2 of planning permission MO/2024/1333 for the demolition of existing double garage and erection of an annex.	2 nd June
MO/2025/0940/PCL	20, Dale View, Headley, Epsom, Surrey, KT18 6EH	Certificate of Lawfulness for a proposed development in respect of a loft conversion to include a rear dormer window and 2 rooflights.	6 th June
MO/2025/0943/PLAH	20, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of single storey side extension.	6 th June
MO/2025/0990/PLA MAJOR	Headley Court, Headley, Epsom, Surrey, KT18 6JN	Retention and conversion of existing mansion house to provide 139 units.	16 th June

MO/2025/1075/PLAH	12, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of a single storey side extension	27 th June
Decisions	Location	Description	Outcome
MO/2025/0387/PCL	21, Dale View, Headley, Epsom, Surrey, KT18 6EH	Certificate of Lawfulness for a proposed development in respect of single storey rear extension	APPROVED
MO/2024/1906/TFC	North area of site at Headley Court, Headley	Various tree work	APPROVED WITH CONDITIONS
MO/2025/0404/CC	Headley Court (Mansion House Site), Headley Road, KT18 6JN	Variation of condition 2 and 11 of planning permission MO/2024/1687	APPROVED WITH CONDITIONS
MO/2025/0536/PLAH	11, Dale View, Headley, Epsom, Surrey, KT18 6EH	Removal of existing single storey side element and erection of a single storey side extension.	APPROVED WITH CONDITIONS
MO/2025/0222/TFC	Street Record, Dale View, Headley, Surrey	Various tree work	APPROVED WITH CONDITIONS
MO/2025/0332/TFC	Fairacre, Headley Grove, Headley, Epsom, KT18 6NR	Various tree work	APPROVED WITH CONDITIONS
MO/2024/1531/PLA	Headley Hall, Headley Grove, Headley, Epsom, KT18 6NR	Replacement entry gates and provision of a sand school	APPROVED WITH CONDITIONS
MO/2025/0330/TFC	The White House, Headley Grove, Headley KT18 6NR	T1 - Beech Tree Action - Fell.	REFUSED
MO/2025/0763/TFC	Dale View, Headley, Epsom, Surrey, KT18 6EH	Tree works	APPROVED WITH CONDITIONS
MO/2025/0653/PLA	Access to Cunliffe Close, at the junction, Epsom, KT18 6EG	Erection of estate fencing with new steel posts and new entrance gates at access to Cunliffe Close.	APPROVED WITH CONDITIONS