

# HEADLEY PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend an **ORDINARY MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 27<sup>th</sup> November 2023** for the purpose of considering and resolving upon the business set out in the following agenda. To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email.

## AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of the Parish Council Meetings dated 25<sup>th</sup> September 2023
4. Chair’s Announcements
5. Open Public Forum
6. To consider co-option to fill casual vacancies at Headley Parish Council
7. Matters Arising
  - Traffic calming in the village – review estimate from SCC for installation of a VAS.
  - Strimming/grass cutting tender
8. Financial Report
  - Financial situation and bank reconciliations for September and October 2023.
  - Budget planning and precept for 2024/25
  - Contribution to The View
  - To formally note annual incremental increase to the Clerks Salary, backdated to April 2023

Payments between meetings	Chq	Amount
October Staff Salaries & Associated Costs	DD	550.97
November Staff Salaries & Associated Costs	DD	877.45

To be authorised for payment 27.11.2023	Chq	Amount
Clerks expenses	914	104.30
Trevor Gorrige – Strimming Invoice 1298 and 1304	915	305.00
Newsletter contribution – The View	916	200.00
SALC AGM & Conference Attendance Invoice 2667	917	24.00
<b>TOTAL CHEQUES</b>		<b>633.30</b>

9. Maintenance
  - Playground – inspection rota (rota for next 3 months: December – Cllr Woolley  
January – Cllr Preedy, February – Cllr Denyer)
  - Footpaths and grit bins
  - Highways
10. Planning
  - Current and recent planning applications as follows:

Registered Applications	Location	Description	Publicity start date
MO/2023/1367/PLA	2, Heath Farm Cottages, Church Lane, Headley, Epsom, Surrey, KT18 6LD	The erection of a replacement barn for storage incorporating stable stalls.	October
MO/2023/1520/CC MAJOR	Headley Court (Mansion House Site), Headley Road, Headley, Epsom, Surrey, KT18 6JN	Variation of conditions 2, 20 and 39 and removal of conditions 11 and 12 of approved planning permission MO/2022/1595 for the retention and conversion of existing listed mansion house to C2 accommodation and	October

		associated communal facilities; demolition of existing buildings and construction of additional C2 accommodation and associated facilities, alongside parking, landscaping, and associated infrastructure to provide 112 units	
MO/2023/1710/LBC	Vine Cottage, Leech Lane, Headley, Surrey, KT18 6PJ	Addition of a new partition at first floor.	November
<b>Decisions</b>	<b>Location</b>	<b>Description</b>	<b>Outcome</b>
MO/2022/0774/PLA	Land adjacent to 24 and 25, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of 2 No. new dwellings and associated uses.	APPEAL DISMISSED
MO/2022/0775/PLA	Land adj to 6 and 7, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of 2 No. new dwellings and associated uses.	APPEAL DISMISSED
MO/2022/0776/PLA	Garages at Dale View, Headley, Surrey	Demolition of existing garages and erection of a new single storey	APPEAL DISMISSED
MO/2023/0986/PLAH	Farriers, Tilley Lane, Headley, Epsom, Surrey, KT18 6EE	Erection of a detached outbuilding/summer house, to form a children's playroom and home gym.	APPROVED WITH CONDITIONS
MO/2023/1165/TFC	7, Dale View, Headley, Epsom, Surrey, KT18 6EH	Remove one Hornbeam tree (marked T1 on submitted plan)	REFUSED
MO/2023/0932/PLA	Coppers, Tot Hill, Headley, Epsom, Surrey, KT18 6PY	Hard surface turning and parking area.	REFUSED
MO/2023/1321/TFC	8, Foxwood House, Hurst Close, Headley, Epsom, Surrey, KT18 6DZ	Remove 1 No. Sycamore (marked T1 on submitted plan).	NO FURTHER ACTION
MO/2023/1188/TFC	Dale View, Headley, Surrey	Crown lift to provide 3 metres ground clearance the canopies of various trees including Silver Birch, Horse Chestnut and Sycamore bordering the Dale View Recreation Ground and overhanging the surrounding streets.	APPROVED WITH CONDITIONS
MO/2023/1307/CC	Highfield Stables, Heath Farm, Headley Common Road, Headley, Surrey	Variation of Conditions 2 & 6 of approved planning application MO/2023/0286 to convert two stables into one dwelling including a linked extension following demolition of part of stable one, to allow a pent roof to stable 1; solar panels to new pent roof; extension to round northern corner with window and door to eastern elevation; internal layout alterations to stable 2 and altered fenestration to stable 1.	APPROVED WITH CONDITIONS

11. Other Parish Council Activities
12. Reports from other bodies.
13. Consultations.

#### 14. Questions from Parish Councillors

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The next Parish Council Meeting will be held at The Village Hall on Monday 29th January 2024 at 7.30pm.

Signed *T Hamer*

Date 21<sup>st</sup> November 2023

Tracy Hamer

Clerk to Headley Parish Council [clerk@headley-pc.gov.uk](mailto:clerk@headley-pc.gov.uk)