

# HEADLEY PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend the **ANNUAL MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 22<sup>nd</sup> May 2023** for the purpose of considering and resolving upon the business set out in the following agenda. To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email.

## **AGENDA**

1. Appointment of:
  - Chairman
  - Vice Chairman
  - Hedgerow & Footpaths Officer
  - SALC Representative
2. Apologies
3. Declarations of Interest
4. Minutes of the Parish Council Meetings dated 27<sup>th</sup> March 2023 and 21<sup>st</sup> April 2023
5. Chair's Announcements
6. Reports from District Councillors
7. Open Public Forum
8. To note the dates of Parish Council meetings for the forthcoming year 2023/24 at The Village Hall at 7.30pm.
  - Monday 22<sup>nd</sup> May – Annual General Meeting
  - Thursday 20<sup>th</sup> July
  - Monday 25<sup>th</sup> September
  - Monday 27<sup>th</sup> November
  - Monday 29<sup>th</sup> January
  - Monday 25<sup>th</sup> March
9. General Power of Competence - To agree that the Parish Council meets the criteria for eligibility and agree to adopt the General Power of Competence.
10. Matters Arising
  - Traffic calming in the village.
11. Financial Items
  - Financial situation and bank reconciliation.
  - Review and note findings following the Internal Audit dated 22<sup>nd</sup> May 2023.
  - Review and approval of Annual Governance and Accountability Return 2022/23.
  - Confirm dates set for the period for the exercise of public rights will commence on Monday 5 June 2023 and end on Friday 14 July 2023

Payments between meetings	Chq	Amount
April Staff Salaries & Associated Costs	DD	550.97
May Staff Salaries & Associated Costs	DD	550.97

To be authorised for payment 22.05.2023	Chq	Amount
Clerks expenses	894	68.60
Rialtas Inv 27642	895	186.71
Gallagher Insurance	896	1089.48
<b>TOTAL CHEQUES</b>		<b>1344.79</b>

12. Maintenance
  - Playground – inspection rota (rota for next 3 months: (June – Cllr Woolley, July – Cllr Preedy, August – Cllr Denyer)
  - Footpaths and grit bins
  - Highways
13. Planning
  - Church Lane Nursery Update
  - Dale View Appeal

- Current and recent planning applications as follows:

Registered Applications	Location	Description	Publicity start date
MO/2023/0501/PLAH	Woodside Cottage, Tumber Street, Headley, Epsom, Surrey, KT18 6PA	Erection of front entrance area and two storey rear extension. Alterations to existing fenestration.	13/04/2023
MO/2023/0446/PCL	Garden Cottage, Goodmans Furze, Headley Common Road, Headley, Epsom, Surrey, KT18 6NQ	Certificate of Lawfulness for the proposed development in respect of the erection of a garden building	14/04/2023
MO/2023/0503/CC	The Pigeon House, Lee Green Lane, Headley, Epsom, Surrey, KT18 6AJ	Variation of Condition 2 of approved planning application MO/2021/2046 for the erection of part single, part two storey, part first floor side and front extensions, first floor rear extension and rear dormer window for the provision of a basement	22/04/2023
MO/2022/0774/PLA	Land adj to 24 and 25, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of 2 No. new dwellings and associated uses.	27/04/2023 <b>APPEAL</b>
MO/2023/0424/PLA	Cunliffe Close, Headley, Epsom, Surrey, KT18 6EG	Erection of entrance gates to Cunliffe Close.	19/04/2023
Decisions	Location	Description	Outcome
MO/2022/1972/TFC	21, Dale View, Headley, Epsom, Surrey, KT18 6EH	Remove 1 No. Atlas Cedar tree (T1), remove two stems of 1 No. Ash tree (T2) leaning over the rear garden, cut back all new growth of a row of veteran beech trees (T3) by 2.5 metre	APPROVED WITH CONDITIONS
MO/2022/2087/PLA	Tumber House, Slough Lane, Headley, Epsom, Surrey, KT18 6NZ	Replacement of existing stables and erection of 1 No. dwelling.	REFUSED
MO/2023/0104/PLAH	8, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of single storey side and rear extension and new front porch.	APPROVED WITH CONDITIONS
MO/2023/0151/TFC	8, Dale View, Headley, Epsom, Surrey, KT18 6EH	Remove three lower limbs from one Oak tree (T1 on the submitted plan); and remove dead and dangerous limbs and a snapped branch from Oak trees (T2 and T3) as exempt works.	APPROVED WITH CONDITIONS

MO/2020/2263/OUT MAJOR	Headley Court, Headley Road, Headley, Leatherhead, Surrey, KT18 6JW	Outline application for consideration of access, layout and scale, with matters of landscaping and appearance reserved, for works at the Headley Court Mansion Site (land to the east of Headley Road) to comprise the retention and conversion of the listed mansion building to deliver 14 senior living (Use Class C2) units with ancillary facilities, demolition of existing buildings and redevelopment to deliver 100 new-build senior living (Use Class C2) units and associated facilities between 1 and 3 storeys in height over lower ground with associated works including parking (Outline). Retention and conversion of the listed mansion building comprising change of use to deliver 14 senior living (Use Class C2) units with ancillary facilities	WITHDRAWN
MO/2022/1756/TFC	Site at, Headley Court, Headley Road, Headley, Surrey	Reduce by up to 2 metres a group of Beech trees (marked G275 on the submitted plans). Then, following the above works being carried out on one occasion, the group may be neatly pruned seasonally on two occasions each year, so as to maintain the box feature at approximately 6m height, 18m width (East to West) and 40m length (North to South), until the year 2042. (includes deadwood removal as exempt works).	APPROVED WITH CONDITIONS
MO/2023/0286/PLA:	Highfield Stables, Heath Farm, Headley Common Road, Headley, Surrey Proposal	Convert two stables into one dwelling including a linked extension following demolition of part of stable one.	APPROVED WITH CONDITIONS
MO/2023/0301/CC	Headley Court (Mansion House Site), Headley Road, Headley, Epsom, Surrey, KT18 6JN	Variation of conditions 11 and 12 of approved planning permission MO/2022/1596 for the retention and conversion of existing listed mansion house to C2 accommodation and associated communal facilities, alongside the relocation of the sarcophagus flower trough, sundial, and winged lion seat garden features and temporary dismantling of left hand pier of gate located at the northern Headley Road 'Jubilee' access to	APPROVED WITH CONDITIONS

		facilitate construction access (application for Listed Building Consent), to allow alteration of wording.	
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14. Other Parish Council Activities
15. Reports from other bodies.
16. Consultations – Surrey Hills Boundary Review
17. Questions from Parish Councillors

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The next Parish Council Meeting will be held at The Village Hall on 20<sup>th</sup> July 2023 at 7.30pm.

Signed *T Hamer*

Date 16<sup>th</sup> May 2023

Tracy Hamer

Clerk to Headley Parish Council [clerk@headley-pc.gov.uk](mailto:clerk@headley-pc.gov.uk)