



HEADLEY PARISH COUNCIL

Minutes of an **Extra Ordinary Meeting** held at
Kingsbarn, Tothill KT18 6PU at 12pm on Friday 21st April 2023

	In attendance	Apologies	Absent
Cllr David Preedy (Chair)	✓		
Cllr Jon Lavery	✓		
Cllr Jane Pickard	✓		
Cllr Paul Furr		✓	
Cllr Nick Woolley	✓		
Cllr Ben Jarvis		✓	

In attendance: Tracy Hamer (Clerk) taking the minutes, No members of the public.
The meeting was chaired by Cllr Preedy.

Agenda Item	Issue	Actions												
1	To receive and accept apologies of absence. Cllrs Furr and Jarvis.													
2	To receive any declarations of interest relevant to items on this agenda. Nil.													
3	To review and approve Section 1 – Annual Governance Statement 2022/23. The Parish Council carried out a review of the effectiveness of the system of internal control and prepared the Annual Governance Statement 2022/23 (Section 1 of AGAR). Councillors considered the findings of the review and approved the Annual Governance Statement by resolution. The Chair and the Clerk signed the document. <i>Proposed by Cllr Pickard and seconded by Cllr Woolley.</i>													
4	Payments for authorisation. The Council resolved to approve the following payments. <i>Proposed by Cllr Preedy and seconded by Cllr Lavery.</i> <table border="1" data-bbox="345 1577 1131 1707"> <tr> <th>To be authorised for payment 21.04.2023</th><th>Chq</th><th>Amount</th></tr> <tr> <td>SALC/NALC 2023/24 Subscription</td><td>892</td><td>200.50</td></tr> <tr> <td>Surrey Community Action – Year End Payroll Fees</td><td>893</td><td>48.00</td></tr> <tr> <td>TOTAL CHEQUES</td><td></td><td>248.50</td></tr> </table>	To be authorised for payment 21.04.2023	Chq	Amount	SALC/NALC 2023/24 Subscription	892	200.50	Surrey Community Action – Year End Payroll Fees	893	48.00	TOTAL CHEQUES		248.50	
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5	Questions from Parish Councillors. Members noted that the overall condition of the Tar Path in the village is lasting well but that the hedges are overgrown in places.													

To confirm the date of the next Parish Council Meeting: The Annual General Meeting of the Parish Council will be held on Monday 22nd May 2023 at The Village Hall at 7.30pm.

There being no further business, the meeting closed at 12.18pm.

Signed

Chairman

Dated

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