

HEADLEY PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 27th March 2023** for the purpose of considering and resolving upon the business set out in the following agenda. To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email.

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of the Parish Council Meetings dated 30th January 2023
4. Chair's Announcements
5. Open Public Forum
6. Matters Arising
 - Traffic calming in the village
 - Surrey Hills AONB Boundary Review Consultation
7. Financial Report
 - Financial situation, Q3 update and bank reconciliation.
 - Confirmation of arrangements for Year Ending March 31st 2023

Payments between meetings	Chq	Amount
February Staff Salaries & Associated Costs	DD	550.97
March Staff Salaries & Associated Costs	DD	550.97
Village Hall Hire 22/23 (authorised by email)	BACS	375.00
AVM Catering (authorised by email)	BACS	191.50
Richard Buxton Solicitors (authorised by email)	BACS	350.00

To be authorised for payment 30.01.2023	Chq	Amount
Clerks expenses	888	123.05
Parish Online Inv 43UE007-0002	889	72.00
Greenhouse Graphics Inv 27053	890	66.00
RBLI Inv 2107567	891	205.00
Greenhouse Graphics – Banners for Coronation	892	335.00
TOTAL CHEQUES		801.05

8. Maintenance
 - Playground – inspection rota (rota for next 2 months: (April – Cllr Preedy, May – Cllr Furr)
 - Footpaths and grit bins
 - Highways
9. Planning
 - Headley Court Update
 - Church Lane Nursery Update
 - Springfield Appeal
 - Current and recent planning applications as follows:

Registered Applications	Location	Description	Publicity start date
MO/2023/0104/PLAH	8 Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of single storey side and rear extension and new front porch.	23.01.2023
MO/2023/0107/PCL	8 Dale View, Headley, Epsom, Surrey, KT18 6EH	Certificate of Lawfulness for a proposed development in respect of a loft conversion.	23.01.2023

MO/2023/0286/PLA	Highfield Stables, Heath Farm, Headley Common Road, Headley, Surrey	Convert two stables into one dwelling including a linked extension following demolition of part of stable one	24.03.2023
MO/2023/0301/CC	Headley Court (Mansion House Site), Headley Road, Headley, Epsom, Surrey, KT18 6JN	Variation of conditions 11 and 12 of approved planning [permission MO/2022/1596 for the retention and conversion of existing listed mansion house to C2 accommodation and associated communal facilities, alongside the relocation of the sarcophagus flower trough, sundial, and winged lion seat garden features and temporary dismantling of left hand pier of gate located at the northern Headley Road 'Jubilee' access to facilitate construction access (application for Listed Building Consent), to allow alteration of wording.	17.03.2023
Decisions	Location	Description	Outcome
MO/2019/2258/ECL	Springfield, Church Lane, Headley, Epsom, Surrey, KT18 6LG	Certificate of Lawfulness for the existing use of former stable as a residential dwelling for a period in excess of 4 years.	ALLOWED
MO/2022/1596/LBC	Headley Court (Mansion House Site), Headley Road, Headley, Epsom, Surrey, KT18 6JN	Retention and conversion of existing listed mansion house to C2 accommodation and associated communal facilities, alongside the relocation of the sarcophagus flower trough, sundial, and winged lion seat garden features and temporary dismantling of left-hand pier of gate located at the northern Headley Road 'Jubilee' access to facilitate construction access (application for Listed Building Consent).	APPROVED WITH CONDITIONS
MO/2023/0107/PCL	8 Dale View, Headley, Epsom, Surrey, KT18 6EH	Certificate of Lawfulness for a proposed development in respect of a loft conversion.	APPROVED

Note: To avoid the risk of pre-determination in his role on MVDC Development Management Committee, Cllr. Preedy does not participate in the Parish Council's discussion on planning applications other than on issues of process. This excludes applications that the Parish Council deems to be "major", where he will stand aside should they come to Mole Valley's Development Management Committee.

10. Other Parish Council Activities - Summer Celebration/Coronation Plans 2023

11. Reports from other bodies.

12. Consultations – see item 6

13. Questions from Parish Councillors

The next Parish Council Meeting will be held at The Village Hall on 22nd May 2023 at 7.30pm.

Signed T Hamer

Date 23rd January 2023

Tracy Hamer

Clerk to Headley Parish Council clerk@headley-pc.gov.uk