

# HEADLEY PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend an **ORDINARY MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 26<sup>th</sup> September 2022** for the purpose of considering and resolving upon the business set out in the following agenda. To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email.

## **AGENDA**

1. HM Queen Elizabeth II  
Prior to commencement of the meeting a one minute silence will be observed to pay respects to HM Queen Elizabeth II following her death on 8<sup>th</sup> September 2022.
2. Apologies
3. Declarations of Interest
4. Minutes of the Parish Council Meeting dated Monday 25<sup>th</sup> July 2022
5. Chair's Announcements
6. Open Public Forum
7. Matters Arising
  - Traffic calming in the village
  - Civility and respect pledge and associated policies for approval (Training/Dignity at Work)
  - 2023/24 Budget
8. Financial Items
  - Financial situation and bank reconciliation
  - Option to opt out of the SAAA central external auditor appointment arrangements

<b>Payments between meetings</b>	<b>Chq</b>	<b>Amount</b>
August Staff Salaries & Associated Costs	DD	511.97
September Staff Salaries & Associated Costs	DD	511.97

<b>To be authorised for payment 25.07.2022</b>	<b>Chq</b>	<b>Amount</b>
Clerks expenses	865	113.89
MVDC Playground Rent - Inv 18575	866	50.00
Village Hall Hire	867	37.00
Conservation & Access - Inv 348	868	990.00
Conservation & Access - Inv 349	869	420.00
Netwise - Inv 2561	870	360.00
NJ Birch - Inv 2245	871	1015.20
<b>TOTAL CHEQUES</b>		<b>2986.09</b>

9. Maintenance
  - Playground – inspection rota (rota for next 3 months: October – Cllr Preedy, November – Cllr Lavery, December – Cllr Furr), trees, parking
  - Footpaths and grit bins
  - Highways and Pebble Hill Junction
10. Planning
  - Headley Court Update
  - Church Lane Nursery Update
  - Springfield Appeal
  - Current and recent planning applications as follows:

Registered Applications	Location	Description	Publicity end date
MO/2022/0155/PLA	Woodstock, Tot Hill, Headley, Epsom, Surrey, KT18 6PU	Demolition of existing redundant commercial use buildings and the erection of 1 No. 4 bedroom dwelling, with car port and landscaping.	26.08.2022
MO/2022/1409/TFC	Land adj to 21, Dale View, Headley, Epsom, Surrey, KT18 6EH	T-1 Atlas Cedar tree; reduce laterals and top corner on the southwestern side by 3 metres to allow clearance from 21 Dale View. T-2 Sweet Chestnut tree; re-pollard to previous points.	19.09.2022
MO/2022/1441/TFC	Street Record, Land at Tyrells Wood, The Drive, Leatherhead, Surrey	Various tree works as described in the submitted documents and in the plan.	19.09.2022
MO/2022/1479/CC	3, Cunliffe Close, Headley, Epsom, Surrey, KT18 6EG	Variation of Condition 2 of approved planning application MO/2021/0805 for the erection of a two storey side/single storey rear extension following demolition of attached garage to allow an additional door to balcony on rear first floor extension and new and existing roofs to be finished in grey slate.	19.09.2022
MO/2022/1556/TFC	South Haven, Church Lane, Headley, Epsom, Surrey, KT18 6LJ	Cut back branches of one Oak tree (marked T1 on submitted plan) that overhang boundary with Dean Cottage by approximately 1.5m	30.09.2022
Decisions	Location	Description	Outcome
MO/2022/0666/TFC	Gasston Stables Site, Hurst Lane, Headley, Epsom, Surrey, KT18 6DY	Crown reduce 2 Ash trees by up to 3 metres.	REFUSED
MO/2021/1069/PLAH Erection of a detached two-bay garage with home office following demolition of existing.	The Lodge, Tilley Lane, Headley, Epsom, Surrey, KT18 6EN	Erection of a detached two-bay garage with home office following demolition of existing.	APPEAL DISMISSED

MO/2020/0441/OUT MAJOR	Church Lane Nursery, Church Lane, Headley, Surrey	Outline application for the consideration of access in respect of the erection of 13 No. houses.	APPEAL DISMISSED
MO/2022/1243/PLAH	The Manor House, Headley Common Road, Headley, Epsom, Surrey, KT18 6NA	Replace existing conservatory with an orangery.	APPROVED
MO/2022/1250/LBC	The Manor House, Headley Common Road, Headley, Epsom, Surrey, KT18 6NA	Listed Building Consent for the replacement of conservatory with orangery	APPROVED WITH CONDITIONS
MO/2022/0705/PLA	Coppers, Tot Hill, Headley, Epsom, Surrey, KT18 6PY	Erection of a new open fronted oak framed car port, widening of the existing access following demolition of the existing outbuilding	REFUSED

*Note: To avoid the risk of pre-determination in his role on MVDC Development Management Committee, Cllr. Preedy does not participate in the Parish Council's discussion on planning applications other than on issues of process. This excludes applications that the Parish Council deems to be "major", where he will stand aside should they come to Mole Valley's Development Management Committee.*

#### 11. Other Parish Council Activities

- Summer Celebration 2023
- Autumn litter pick – date to be confirmed
- Autumn newsletter content and distribution

#### 12. Reports from other bodies

#### 13. Consultations

#### 14. Questions from Parish Councillors

The next Parish Council Meeting will be held at The Village Hall on 28<sup>th</sup> November 2022 at 7.30pm.

Signed T Hamer

Date 20<sup>th</sup> September 2022

Tracy Hamer

Clerk to Headley Parish Council [clerk@headley-pc.gov.uk](mailto:clerk@headley-pc.gov.uk)