



## HEADLEY PARISH COUNCIL

Minutes of an **Ordinary Meeting** held at  
Headley Village Hall at 7.30pm on Monday 25<sup>th</sup> July 2022

	In attendance	Apologies	Absent
Cllr David Preedy (Chair)	✓		
Cllr Jon Lavery	✓		
Cllr Jane Pickard		✓	
Cllr Paul Furr	✓		
Cllr Nick Woolley	✓		
Cllr Ben Jarvis	✓		

In attendance: Tracy Hamer (Clerk) taking the minutes, 2 members of the public.  
The meeting was chaired by Cllr Preedy.

Agenda Item	Issue	Actions
1	<b>To receive and accept apologies of absence.</b> Cllr Pickard.	
2	<b>To receive any declarations of interest relevant to items on this agenda.</b> <ul style="list-style-type: none"> <li>• Cllr Lavery – Item 9, MO/2022/1243/PLAH &amp; MO/2022/1250/LBC</li> <li>• Cllr Furr – Item 7, Queens Platinum Jubilee Event</li> </ul>	
3	<b>To sign as a correct record, the minutes of the Annual General Meeting of Headley Parish Council held on 30<sup>th</sup> May 2022.</b> The Council <b>resolved</b> to unanimously agree the content of the minutes. <i>Proposed by Cllr Furr and seconded by Cllr Lavery.</i>	
4	<b>To receive any Chairman’s announcements.</b> Nil.	
5	<b>Public Participation Session.</b> <ul style="list-style-type: none"> <li>• Concern was raised by 2 members of the public regarding safety issues at the shooting club in the village. Shells are regularly cleared from the bridle path and whether the shoot is being held too close to a public right of way. HPC will contact enforcement and environmental health for further clarification.</li> <li>• Members of the public raised concern regarding the manner that cars drive along BW506 to gain access to the shooting club in the village and whether there is a right of access for business use. HPC will contact SCC for further clarification.</li> </ul>	Clerk
6	<b>Matters arising.</b>	Clerk

	<ul style="list-style-type: none"> <li>• Traffic Calming in the village: Cllr Jarvis has begun to analyse the raw data from the speed surveys – <i>see Appendix 1</i>. Next steps will involve a face-to-face meeting with Surrey Highways and CC Hazel Watson to discuss suitable traffic calming measures and funding.</li> <li>• The Beacon: It was unanimously resolved to approve the cost of replacing the Beacon. Cllr Laverty will liaise with the Church regarding access requirements. The Clerk will also seek an estimate from the same contractor to reinstate the notice board at the shop.</li> </ul>	
7	<p><b>Financial items.</b></p> <ul style="list-style-type: none"> <li>• Cllr Laverty reported that he had checked the reconciliation of the bank accounts dated June 30<sup>th</sup> 2022 on the 25<sup>th</sup> July 2022 - <i>see Appendix 2</i>.</li> <li>• The Council <b>resolved</b> to approve the payments in <i>Appendix 3</i> to these minutes. <i>Proposed by Cllr Laverty and seconded by Cllr Furr.</i></li> <li>• Cllr Furr noted that all monies for the Queens Platinum Jubilee Celebration had been reconciled and paid as necessary. Cllr Preedy formally thanked Cllr Furr for his diligence in this matter.</li> </ul>	Clerk
8	<p><b>Maintenance.</b></p> <ul style="list-style-type: none"> <li>• Playground: The inspection log is up to date and no issues reported.</li> <li>• Footpaths and grit bins: Nil</li> <li>• Highways and Pebble Hill: Cllr Preedy noted that he has been informed of a potential scheme in planning to address the safety issues at the Pebble Hill junction.</li> </ul>	
9	<p><b>Planning.</b></p> <ul style="list-style-type: none"> <li>• Headley Court – Cllr Preedy confirmed a meeting with Audley will take place on Tuesday 26<sup>th</sup> July. Comments on the mansion house appeal have been submitted on behalf of HPC. Cllr Preedy reported he visited Audley Cooper’s Hill, in Englefield, and noted there are 42 cars for the 50 apartments that are occupied so far. Englefield has much better access, bus services and village facilities than Headley.</li> <li>• Church Lane Nursery – Awaiting update following recent inquiry.</li> <li>• Springfield – No further updates.</li> <li>• <i>See Appendix 4</i> for current and recent planning applications.</li> </ul>	
10	<p><b>Other Parish Council Activities</b></p> <ul style="list-style-type: none"> <li>• Headley Summer Celebrations 2023: Cllr Furr to liaise with the working group responsible for the Queens Jubilee Event to explore the possibility of another event next year.</li> <li>• Autumn litter pick: The Clerk will create a banner to advertise the event in October. Date to be confirmed.</li> </ul>	Cllr Furr/Clerk
11	<p><b>Reports from other bodies.</b></p> <ul style="list-style-type: none"> <li>• Surrey County Deal proposals: Cllr Preedy noted there are no updates to be shared at this time.</li> </ul>	
12	<p><b>Consultations.</b> Nil.</p>	

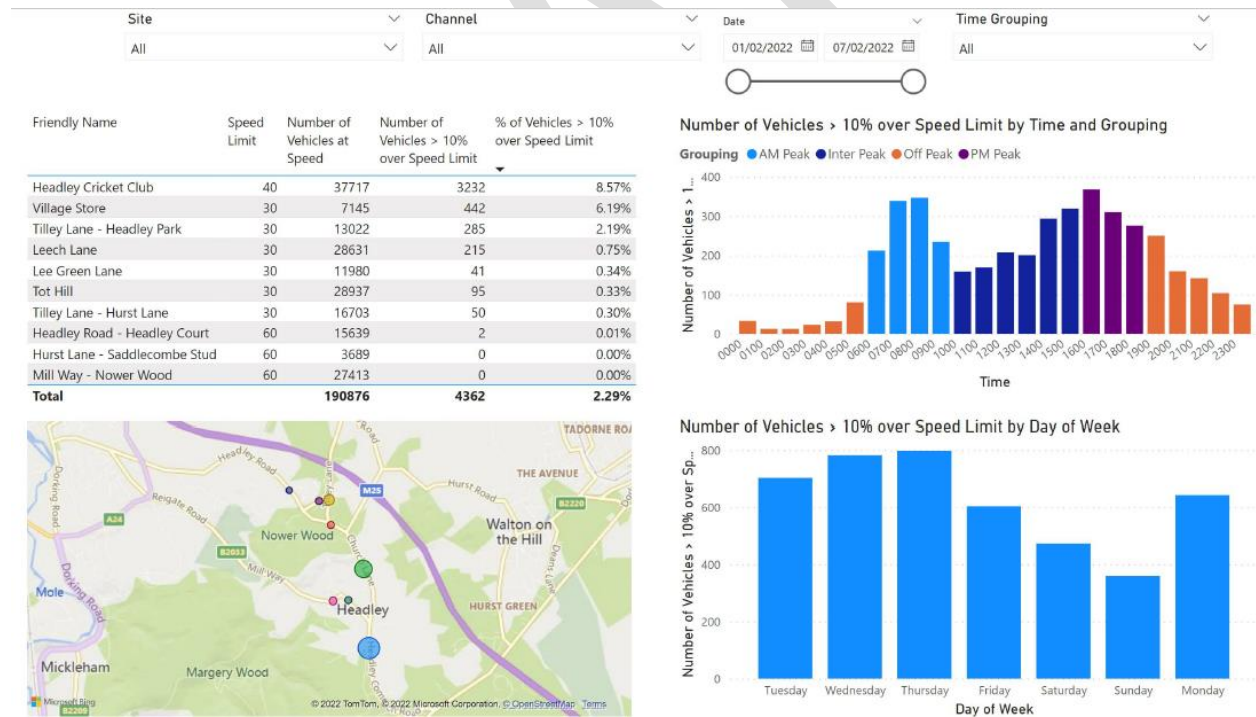
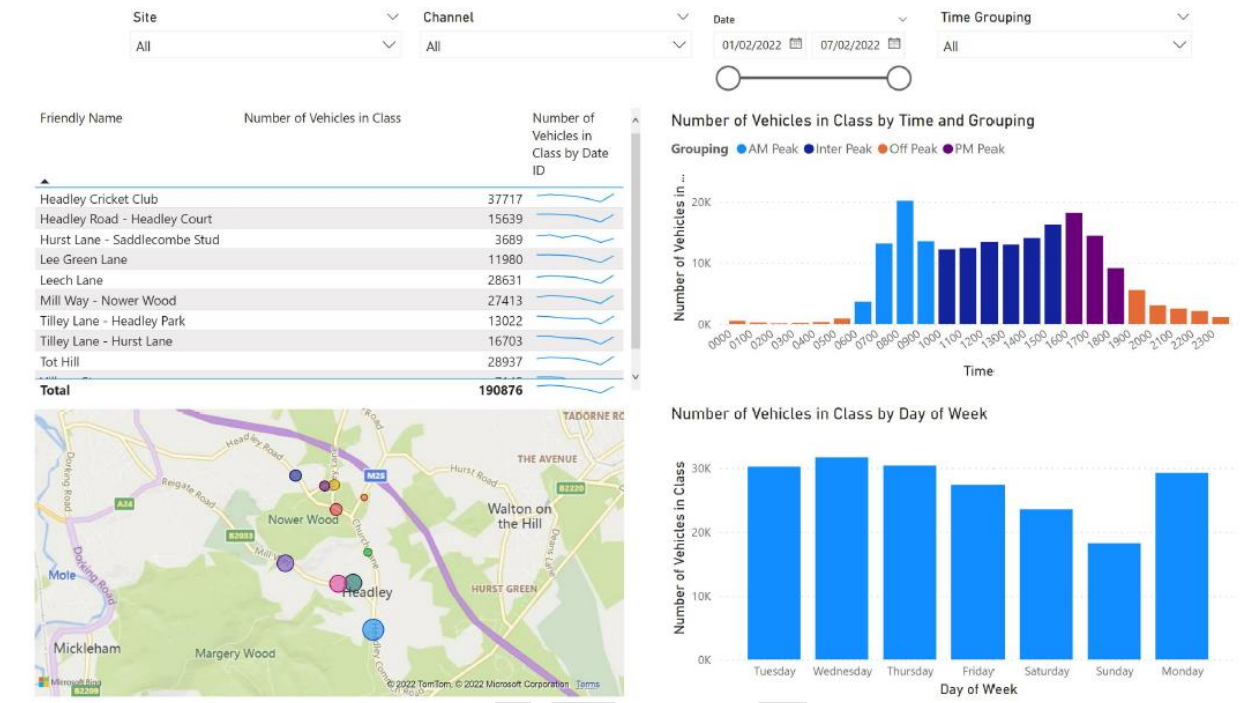
13	<b>Questions from Parish Councillors.</b> Nil.	
14	<b>To confirm the date of the next Parish Council Meeting as Monday 26<sup>th</sup> September 2022 at 7.30pm at Headley Village Hall.</b>	
	There being no further business, the meeting closed at 9.25pm.	

Signed.....  
Chairman

Dated.....

DRAFT

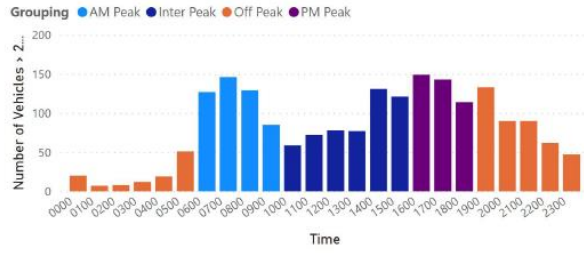
Item 6 – Appendix 1



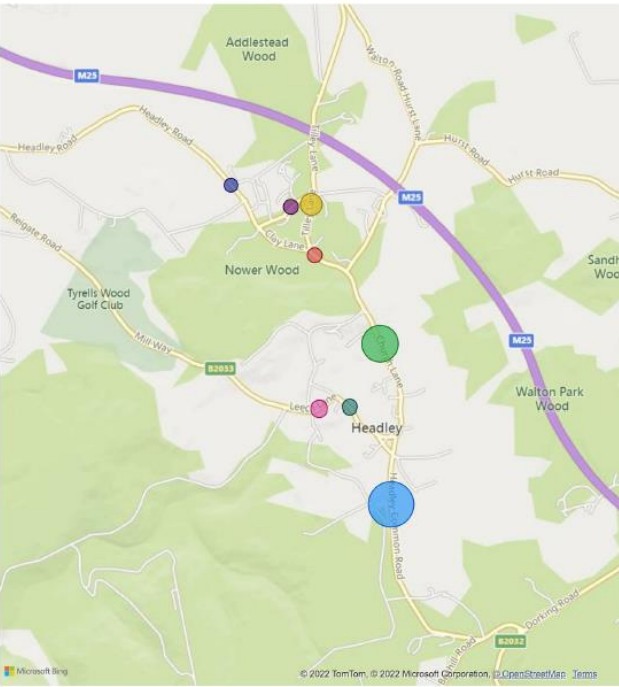
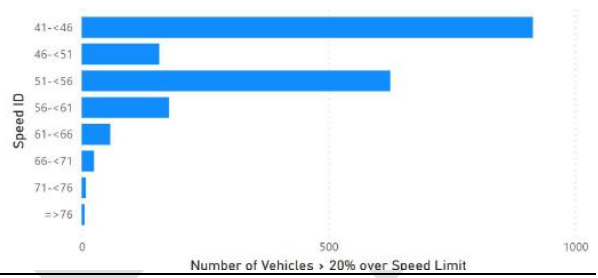
Site:  Channel:  Date:   Time Grouping:

Friendly Name	Speed Limit	Number of Vehicles at Speed	Number of Vehicles > 20% over Speed Limit	% of Vehicles > 20% over Speed Limit
Village Store	30	7145	442	6.19%
Headley Cricket Club	40	37717	841	2.23%
Tilley Lane - Headley Park	30	13022	285	2.19%
Leech Lane	30	28631	215	0.75%
Lee Green Lane	30	11980	41	0.34%
Tot Hill	30	28937	95	0.33%
Tilley Lane - Hurst Lane	30	16703	50	0.30%
Headley Road - Headley Court	60	15639	1	0.01%
Hurst Lane - Saddletcombe Stud	60	3689	0	0.00%
Mill Way - Nower Wood	60	27413	0	0.00%
<b>Total</b>		<b>190876</b>	<b>1970</b>	<b>1.03%</b>

Number of Vehicles > 20% over Speed Limit by Time and Grouping



Number of Vehicles > 20% over Speed Limit by Speed ID



## Item 7 – Appendix 2

Date: 04/07/2022

Headley Parish Council

Page 1

Time: 16:55

**Bank Reconciliation Statement as at 30/06/2022  
for Cashbook 2 - Savings Account**

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Savings Account	30/06/2022		30,230.44
			<u>30,230.44</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			30,230.44
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			30,230.44
		<b>Balance per Cash Book is :-</b>	<b>30,230.44</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Item 7 – Appendix 3

<b>Payments between meetings</b>	<b>Chg</b>	<b>Amount</b>
June Staff Salaries & Associated Costs	DD	511.97
July Staff Salaries & Associated Costs	DD	511.97
Harrop HR Missions Ltd – Ukraine Donation	856	5557.89
Headley Cricket Club – Marquee Payment	857	2478.20

<b>To be authorised for payment 25.07.2022</b>	<b>Chg</b>	<b>Amount</b>
Clerks expenses	858	56.30
NJ Birch Inv # 2144	859	1015.20
SCA Payroll Inv # 6297	860	18.00
Satswana Inv # 2324	861	180.00
Parish Magazine Donation	862	100.00
Octagon Room Hire Fee	863	23.40
Village Hall Hire	864	37.00

## Item 9 – Appendix 4

Registered Applications	Location	Description	Publicity end date
MO/2020/2263/OUT MAJOR	Headley Court, Headley Road, Headley, Leatherhead, Surrey, KT18 6JW	Outline application for consideration of access, layout and scale, with matters of landscaping and appearance reserved, for works at the Headley Court Mansion Site (land to the east of Headley Road) to comprise the retention and conversion of the listed mansion building to deliver 14 senior living (Use Class C2) units with ancillary facilities, demolition of existing buildings and redevelopment to deliver 100 new-build senior living (Use Class C2) units and associated facilities between 1 and 3 storeys in height over lower ground with associated works including parking (Outline). Retention and conversion of the listed mansion building comprising change of use to deliver 14 senior living (Use Class C2) units with ancillary facilities (Full).	APPEAL
MO/2022/1243/PLAH	The Manor House, Headley Common Road, Headley, Epsom, Surrey, KT18 6NA	Replace existing conservatory with an orangery.	18 <sup>th</sup> August 2022
MO/2022/1250/LBC	The Manor House, Headley Common Road, Headley, Epsom, Surrey, KT18 6NA	Listed building consent to replace existing conservatory with an orangery.	18 <sup>th</sup> August 2022
Decisions	Location	Description	Outcome
MO/2022/0470/PLAH	Fairacre, Headley Grove, Headley, Epsom, Surrey, KT18 6NR	Erection of a single storey extension to the north and east elevation, enlarge thatched dormer with new timber window to match existing and erection of a front entrance porch.	APPROVED
MO/2022/0816/PLAH	The Tractor Shed, Slough Farm, Tumber Street, Headley, Surrey	Installation of 2 No. frosted windows: One window on the ground floor, second window on the first floor to meet the fire safety regulations.	APPROVED
MO/2022/0774/PLA	Land adj to 24 and 25, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of 2 new dwellings and associated uses.	REFUSED
MO/2022/0775/PLA	Land adj to 6 and 7, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of 2 No. new dwellings and associated uses.	REFUSED

MO/2022/0776/PLA	Garages at Dale View, Headley, Surrey	Demolition of existing garages and erection of a new single storey dwelling and associated uses.	REFUSED
MO/2022/0820/PLAH	23, Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of single storey rear extension.	APPROVED
MO/2022/1077/UNREG	Rose Cottage, Boidier, Headley Common Road, Headley, Epsom, Surrey, KT18 6NX	Erection of a single storey rear extension.	WITHDRAWN
MO/2022/0939/PCL	10 Dale View, Headley KT18 6EH	Certificate of Lawfulness for the proposed development in respect of a loft conversion with rear dormer window, internal amendments and changes to fenestration.	APPROVED
MO/2022/0957/PLAH	10 Hookwood Cottages, Hurst Lane, Headley KT18 6EA	Erection of single storey rear extension.	APPROVED WITH CONDITIONS