

# HEADLEY PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend an **ORDINARY MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 28<sup>th</sup> March 2022** for the purpose of considering and resolving upon the business set out in the following agenda. To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email.

## **AGENDA**

1. Apologies
2. Declarations of Interest
3. Minutes of the Parish Council Meeting dated Monday 31<sup>st</sup> January 2021
4. Chair's Announcements
5. Open Public Forum
6. Matters Arising
  - Traffic calming in the village - update
  - Confirm date change of the Annual General Meeting
  - MV Warding Boundary Review - update
  - Confirm arrangements for mending the PC noticeboard
7. Financial Items
  - Financial situation, Q4 update and bank reconciliation
  - To note incremental increase to Clerks salary according to the NJC agreed pay scales for 2020/21
  - Review and approval of Annual Governance Statement and Certificate of Exemption year ending March 2022
  - Confirm date and arrangements for the Internal Audit year ending March 2022

<b>Payments between meetings</b>	<b>Chq</b>	<b>Amount</b>
February Staff Salaries & Associated Costs	DD	503.39
March Staff Salaries & Associated Costs	DD	654.45

<b>To be authorised for payment 28.03.2022</b>	<b>Chq</b>	<b>Amount</b>
Clerks expenses	842	35.00
NJ Birch Inv # 1999	843	120.00

8. Maintenance
  - Playground – inspection rota (confirm rota for next 3 months February – Cllr Jarvis April – Cllr Preedy, May – Cllr Furr, June – Cllr Laverty), trees, parking
  - Footpaths and grit bins
  - Highways and Pebble Hill Junction
9. Planning
  - Headley Court Update – *(note: crowd funding Sec 139 allows a PC to accept donations)*
  - Church Lane Nursery Update
  - Springfield Appeal
  - Current and recent planning applications as follows:

<b>Registered Applications</b>	<b>Location</b>	<b>Description</b>	<b>Publicity end date</b>
MO/2022/0364/PLAH	Box Cottage, Tot Hill, Headley, Epsom, Surrey, KT18 6PY	Demolition of existing conservatory and erection of new replacement single storey rear extension.	4 <sup>th</sup> April 2022
<b>Decisions</b>	<b>Location</b>	<b>Description</b>	<b>Outcome</b>

MO/2021/0083/PLA	Garages at Dale View, Headley	Erection of 2 No. detached dwellings with associated landscaping, parking and access following demolition of existing garages.	REFUSED
MO/2021/2046/PLAH	The Pigeon House, Lee Green Lane, Headley, Epsom, Surrey, KT18 6AJ	Erection of part single, part two storey, part first floor side and front extensions, first floor rear extension and rear dormer window.	APPROVED WITH CONDITIONS
MO/2021/1789/PLA	Coppers, Tot Hill, Headley, Epsom, Surrey, KT18 6PY	Erection of a new open fronted oak framed car port and outbuilding and widening of existing access following demolition of existing outbuilding.	REFUSED

*Note: To avoid the risk of pre-determination in his role on MVDC Development Management Committee, Cllr. Preedy does not participate in the Parish Council's discussion on planning applications other than on issues of process. This excludes applications that the Parish Council deems to be "major", where he will stand aside should they come to Mole Valley's Development Management Committee.*

#### 10. Other Parish Council Activities

- Summer Celebration 2022/Queens Platinum Jubilee

#### 11. Reports from other bodies

#### 12. Consultations

- Smaller Councils Committee - request for feedback

#### 13. Questions from Parish Councillors

The next Parish Council Meeting, the Annual General Meeting, will be held at The Village Hall on 16/05/22 at 7.30pm.

Signed T Hamer

Date 23.03.2022

Tracy Hamer, Clerk to Headley Parish Council [clerk@headley-pc.gov.uk](mailto:clerk@headley-pc.gov.uk)