

HEADLEY PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 31st January 2022** for the purpose of considering and resolving upon the business set out in the following agenda. To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email.

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of the Parish Council Meeting dated Monday 29th November 2021
4. Chair's Announcements
5. Open Public Forum
6. Matters Arising
 - Traffic calming in the village - update
 - Surrey Hills AONB Boundary Review
 - Review and approval of Standing Orders, Financial Regulations, Asset Register and Risk Register
 - Approval of HPC Grant policy
7. Financial Report
 - Financial situation, Q3 update and bank reconciliation

Payments between meetings	Chq	Amount
Clerk December Salary	DD	422.27
Clerk January Salary	DD	422.27
SCC Traffic Survey	831	1560.00

To be authorised for payment 31.01.2022	Chq	Amount
Clerks expenses	832	48.00
RBLI Industries Ltd	833	162.00
Greenhouse Graphics Ltd	834	172.80
SLCC membership	835	171.00
DefibShop	836	382.80
Surrey ALC Ltd – Councillor Training	837	120.00
SCA Payroll Fees	838	18.00

8. Maintenance
 - Playground – inspection rota (confirm rota for next 3 months February – Cllr Jarvis March - Cllr Woolley, April – Cllr Preedy), trees, parking
 - Footpaths and grit bins
 - Highways and Pebble Hill Junction
9. Planning
 - Headley Court Update
 - Church Lane Nursery Update
 - Springfield Appeal
 - Current and recent planning applications as follows:

Registered Applications	Location	Description	Publicity end date
Decisions	Location	Description	Outcome

MO/2021/2018/PLAH	3 Dale View, Headley, Epsom, Surrey, KT18 6EH	Erection of a single storey rear and side extension.	APPROVED WITH CONDITIONS
MO/2021/1893/PLAH	7 Cunliffe Close, Headley, Epsom, Surrey, KT18 6EG	Two Storey and single storey side extension, single storey rear extension, rear dormers and style changes to main roof, changes to existing windows following demolition of existing garage.	APPROVED WITH CONDITIONS
MO/2021/1846/CC	Jubilee Complex, Headley Court, Headley Road, Headley, Leatherhead, Surrey, KT18 6JW	Retention of 2 buildings and continued use for a 48-bed ward and a therapy building.	WITHDRAWN
MO/2021/1847/CC	Jubilee Complex, Headley Court, Headley Road, Headley, Leatherhead, Surrey, KT18 6JW	Retention and continued use of the car park.	WITHDRAWN
MO/2021/1897/PLA	Jubilee Complex, Headley Court, Headley Road, Headley, Leatherhead, Surrey, KT18 6JW	Application for external works including the installation of replacement windows, erection of internal garden fences, installation of 1 new door, new substation and gas meter housing, provision of additional carparking spaces, landscaping, and associated works.	WITHDRAWN
MO/2021/2243/PLA	Jubilee Complex, Headley Court, Headley Road, Headley, Leatherhead, Surrey, KT18 6JW	Installation of 16 external air condensers and 2 plant generators and associated works.	WITHDRAWN
MO/2021/1911/SCC	Land at Headley Court, Headley Road, Leatherhead, Surrey, KT18 6JW	Retention of 2 modular buildings, marquee and hoarding and associated infrastructure and plant for the temporary use of the site for a body storage facility (Surrey County Council application - for consultation purposes only).	WITHDRAWN

Note: To avoid the risk of pre-determination in his role on MVDC Development Management Committee, Cllr. Preedy does not participate in the Parish Council's discussion on planning applications other than on issues of process. This excludes applications that the Parish Council deems to be "major", where he will stand aside should they come to Mole Valley's Development Management Committee.

10. Other Parish Council Activities

- Summer Celebration 2022/Queens Platinum Jubilee

11. Reports from other bodies

12. Consultations

13. Questions from Parish Councillors

14. Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.

15. To consider confidential staffing matters.

The next Parish Council Meeting will be held at The Village Hall on 28/03/22 at 7.30pm.

Signed T Hamer

Date 25.01.2022

Tracy Hamer, Clerk to Headley Parish Council clerk@headley-pc.gov.uk