

HEADLEY PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING OF THE PARISH COUNCIL** to be held at **The Village Hall, Headley at 7.30pm on Monday 26th July 2021** for the purpose of considering and resolving upon the business set out in the following agenda.

To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Questions should be sent in advance to the Clerk by email. Please be aware of current Social Distancing Guidelines when in attendance – please email the Clerk for details.

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of the Extraordinary Meeting dated Friday 2nd July 2021
4. Chair's Announcements
5. Open Public Forum
6. Matters Arising
 - To formally note the resignation of Cllr Coe on 15th June 2021 and the co-option of Cllrs Jarvis and Woolley on 2nd July 2021. One more position remains for co-option as advertised 25th June 2021.
 - Traffic calming in the village.
 - Review and approve updated HPC Standing Orders.
7. Financial Report
 - Financial situation at end of Quarter 1 and bank reconciliation.

Payments between meetings	Chq no	Amount
Clerk June Salary	DD	414.47
Clerk July Salary	DD	414.47
SCA Payroll – 27 th April 2021 – not cashed	805	48.00
NJ Birch – 4 th May 2021	806	199.20
Came & Company – 4 th May 2021	807	886.71
Laptop Purchase – 12 th May 2021	808	529.00
SLCC CiLCA fee – 20 th May 2021	809	307.70
Rialtus Software – 17 th June 2021	810	595.80
Mulberry & Co – 17 th June 2021	811	42.00
NJ Birch – 17 th June 2021	812	1015.20
Satswana Ltd – 17 th June 2021	813	180.00
Greenhouse Graphics – 17 th June 2021	814	219.00

To be authorised for payment 26.07.2021	Chq no	Amount
Clerks expenses	815	133.90
SCA Payroll Inv 5714 and Inv 5833	816	66.00
Headley Village Stores – Litter Pick teas	817	17.00
Headley Village Hall Hire – 3 months	818	111.00
Headley Village Stores – meetings refreshments	819	13.50
NJ Birch Inv 1743	820	199.20

8. Maintenance
 - Playground – inspection and rotas, trees, parking
 - Footpaths and grit bins
 - Highways and Pebble Hill Junction
 - Waterworks

9. Planning

- Headley Court Update
- Church Lane Nursery Update
- Current and recent planning applications as follows:

Registered Applications	Location	Description	Publicity end date
MO/2021/0596	The Cock Inn, Church Lane KT18 6LE	Relocation of gas tanks, renovation of external patio, erection of covered pergola, children's play area and replacement windows.	28 th May 2021
MO/2021/0859	5 Cunliffe Close, Headley KT18 6EG	Erection of two storey side extension following demolition of attached garage, tile cladding to existing first floor front elevation, and new detached garage.	25 th June 2021
MO/2021/0871	Headley Court, Headley Road, Headley KT18 6JW	Reserved Matters application in respect of layout, scale, external appearance of buildings, car parking and landscaping and discharge of planning conditions 3 (Materials and Surfaces), 4 (Boundary Treatments), 6 (Travel Plan), 9 (CEMP), 10 (LEMP), 13 (Site Investigations), 16 (SUDS), 17 (Soil Survey) and 19 (Tree Planting) pursuant to Outline planning permission MO/2020/0185 for the demolition of existing buildings and redevelopment to comprise up to 70 residential units (Use Class C3), landscaping, car parking, access routes and other associated works.	14 th July 2021 Submission from HPC in objection.
MO/2021/0683	Tunbarr, Tot Hill Lane, Headley KT18 6PQ	Variation of Condition 2 of planning permission MO/2018/1439 for the erection of 2 replacement dwellings, one with integral garage and one with carport, following demolition of the existing dwellings and garage to allow removal of dormer window on south east elevation of Plot 1 and insertion of 2 roof lights and 8 sun tunnels and installation of 10 solar panels with associated internal and elevational alterations; removal of dormer window on south east elevation of Plot 2 and insertion of 2 roof lights and 4 sun tunnels with	2 nd July 2021.

		associated internal and elevational alterations.	
MO/2021/0805	3 Cunliffe Close, Headley KT18 6EG	Erection of a two-storey side/single storey rear extension following demolition of attached garage.	2 nd July 2021.
MO/2021/1069	The Lodge, Tilley Lane, Headley KT18 6EN	Erection of a detached two-bay garage with home office following demolition of existing.	16 th July 2021
MO/2021/1231/PLAH	Foxwood House, 8 Hurst Close, Headley KT18 6DZ	Erection of single storey rear extension following demolition of existing conservatory, minor internal alterations, amended window location inside elevation and conversion of existing double garage to habitable accommodation.	6 th August 2021
Decisions	Location	Description	Outcome
MO/2021/0860	21 Dale View, Headley KT18 6EH	Certificate of Lawfulness for a proposed development in respect of a loft dormer extension to rear roof pitch and 2 No. rooflights on the front elevation.	APPROVED
MO/2021/0932	1 Cunliffe Close, Headley KT18 6EG	Variation of condition 2 of approved planning permission MO/2020/0795 for erection of a two-storey side, single storey rear extension following demolition of existing garage, to allow alterations to roof.	APPROVED WITH CONDITIONS
MO/2021/0132	Farriers, Tilley Lane, Headley KT18 6EE	Erection of a timber carport.	APPROVED WITH CONDITIONS
MO/2021/0232	27 Dale View, Headley KT18 6EH	Erection of single storey side extension.	APPROVED WITH CONDITIONS HPC no objection.
MO/2021/0098	4 Hookwood Cottages, Hurst Lane, Headley KT18 6EA	Erection of two storey rear extension and internal alterations.	APPROVED WITH CONDITIONS HPC no objection.
MO/2021/0430	The Pigeon House, Lee Green Lane, Headley KT18 6AJ	Prior notification for the erection of a single storey rear extension of 8 metres deep and 3.981 metres high with a maximum eaves height of 2.7 metres.	WITHDRAWN
MO/2021/0581	10 Hurst Close, Headley, Epsom, KT18 6DZ	Crown reduce one Beech tree (marked T5 on	APPROVED WITH CONDITIONS

		submitted plan) by 2-3 metres.	HPC no objection.
MO/2021/0770	5 Headley Park, Tilley Lane, Headley KT18 6EE	Certificate of Lawfulness for a proposed development in respect of the erection of home office and garden room.	APPROVED WITH CONDITIONS HPC no objection.
MO/2021/0825	2 Cunliffe Close, Headley KT18 6EG	Erection of single storey rear extension.	APPROVED WITH CONDITIONS
MO/2021/0841	The Pigeon House, Lee Green Lane, Headley KT18 6AJ	Prior notification for the erection of a single storey rear extension of 8 metres deep and 3.981 metres high with an eaves height of 2.7 metres.	PRIOR APPROVAL NOT REQUIRED

Note: To avoid the risk of pre-determination in his role on MVDC Development Management Committee, Cllr. Preedy does not participate in the Parish Council's discussion on planning applications other than on issues of process. This excludes applications that the Parish Council deems to be "major", where he will stand aside should they come to Mole Valley's Development Management Committee.

10. Other Parish Council Activities
11. Reports from other bodies
12. Consultations - Draft MVDC Statement of Policy 2021-2026 - Licensing Policy
13. Questions from Parish Councillors

The next Parish Council Meeting will be held at The Village Hall on Monday 27th September 2021 at 7.30pm.

Signed *T Hamer*

Date 19.07.2021

Tracy Hamer, Clerk to Headley Parish Council
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