

HEADLEY PARISH COUNCIL

Minutes of a General Meeting held via ZOOM
at 7.30pm on Monday 27th July 2020

PRESENT

Cllr David Preedy – Chairman
Cllrs Laverty, Pickard, Furr & Coe
Tracy Hamer – Clerk
7 members of the public

1. **APOLOGIES** Cllr Steventon
2. **OPEN PUBLIC FORUM** Three items were discussed in the public forum.

Headley Court planning application: Cllr Preedy answered questions previously submitted by email to the Clerk by summarising the following update. At the HPC Extraordinary Meeting on the 13th July 2020, three resolutions were approved and actioned as follows:

i. To write to the Secretary of State to Call-in the decision made by MVDC to approve MO/2020/0185 – HEADLEY COURT; the call-in was submitted on Wednesday 15th July. A response is still awaited to HPC. HRAG, TWEA and Sir Paul Beresford have also requested a Call-in. HRAG commented that they have been notified that the Call-in will not be granted.

ii. Complaint to MVDC regarding several areas of concern including:

- The debate was not conducted in a satisfactory manner
- Lack of balance in the Officer's report and from the officers during the DM meeting
- Too much material to read
- Choice of debate topics not covering key issues
- Majority of DM members had not visited the site knowing the details of the application
- Failure to take the opportunity to defer the meeting

A response is expected by Monday 3rd August from MVDC.

iii. Write and release press release detailing the decision to call-in MO/2020/0185 – HEADLEY COURT and share with all local press outlets and BBC Surrey.

Further questions from the public:

Will the Liberal Democrat MPs be approached? Cllr Preedy explained it is against accepted Parliamentary protocol for an MP to intervene in another MP's constituency.

What are the time limits for a call-in? The response would be expected within 21 days.

If the call-in is not successful will the Parish Council commit to pursue a judicial review on behalf of the village? The Parish Council has not had the discussion yet but will be discussing protocols in this meeting.

Church Lane planning application: Councillor Preedy reported that there had been no communication from the applicant. The Parish Council has lodged an objection to the current proposal on the grounds that there are too many houses proposed and the proportion of affordable properties is too small for a Rural Exception Site.

Road Safety: The Parish Council has agreed to initiate a full survey of road safety issues across the village, looking at speeding and safety for all road users, including horse-riders. We will liaise with CC Hazel

Watson to engage with Surrey CC to jointly identify problem areas and how to improve road safety for all road-users including the equine and cycling community.

A newsletter will be circulated to all residents later in the Summer to ensure everyone is aware of the above, as well as other news relevant to Headley.

- 3. DECLARATIONS OF INTEREST** Cllrs Preedy explained a potential conflict of interest due to his role on MVDC Development Management Committee and noted he would abstain from discussion regarding any potential Judicial Review over Headley Court.

- 4. MINUTES** of the meeting dated Monday 13th July 2020 were approved.
Proposed by Cllr Pickard and seconded by Cllr Laverty.

5. MATTERS ARISING

COVID-19 UPDATE: Cllr Pickard reported there have been a handful of requests for prescription collection and thanked the Volunteers for their commitment to date.

INSTALLATION OF BROADBAND IN THE VILLAGE HALL: Cllr Pickard confirmed ongoing communications with BT Openreach who have declined a site visit due to Covid-19 restrictions at the current time.

STRIMMING TENDER: The Clerk confirmed three invitations have been submitted. A decision will be taken at the September meeting of the Full Council.

CO-OPTION FOR CASUAL VACANCY: The Clerk confirmed that the current Casual Vacancy can be filled and will be advertised from Tuesday 28th July 2020.

AGREE PROTOCOLS FOR ENGAGEMENT IN LEGAL ACTIONS: Cllr Preedy discussed the following points

- *Advice should be sought from SALC as to whether such action is within our powers;*
- *A maximum budget should be set aside and agreed at Full Council for costs associated with such actions;*
- *Such funding may be used to support a joint case with other parties, but HPC's liability should be capped;*
- *A specific Risk Assessment should be undertaken to ensure that the risks associated with factors such as cost over-runs, consequential liability and awards of costs should be undertaken;*
- *The insurance company should be consulted to ensure that Councillors are not at risk of personal liability;*
- *An assessment should be carried out to ensure that other possible resolutions have been explored to the full before joining in legal action;*
- *Research should be undertaken to ascertain whether HPC's financial liability can be managed via a no-win/no-fee arrangement with a suitably competent legal organisation*

The Clerk will seek advice from SSALC in regards to the above. Cllr Coe confirmed the time limit for a Judicial Review would be 6 weeks from the date of the Decision Notice.

6. FINANCE

Cllr Laverty noted that Bank Reconciliations are currently on hold as we are unable to hold face to face meetings but the Clerk will meet with the Chair and Vice Chair in August to complete a socially distanced bank reconciliation. The Clerk confirmed that from her perspective the current bank statements reconcile correctly.

PAYMENTS: The following payments have been made since the last meeting and were approved by email.

Date	Payee	Chq no	Amount
20/06/20	Staff Salaries June 2020	DD	396.10
20/06/20	Staff Salaries July 2020	DD	396.10
19/06/20	Came & Company Insurance Fees	779	629.83
19/06/20	Satswana - DPO	780	180.00
01/07/20	MVDC – Playground Rent	781	50.00
01/07/20	Netwise – Annual Hosting & Maintenance	782	300.00

Approval was requested for the following payments:

Date	Payee	Chq no	Amount
27/07/20	Clerks Expenses	783	56.58
27/07/20	Payroll Fees	784	18.00
27/07/20	NJ Birch – Strimming	785	834.00

Approval for the above expenditure was agreed.
Proposed by Cllr Pickard and seconded by Cllr Furr.

7. MAINTENANCE

PLAYGROUND: The Playground is now open. Cllrs Furr and Preedy have reinstated the nets. Cllr Preedy to contact English Rural regarding overhanging trees in the carpark.

FOOTPATHS AND GRIT BINS: Cllr Pickard noted the grit bin at Tot Hill/Headley Common Road has been tipped over. Cllr Preedy has suggested checking all Surrey CC maintained grit bins and formally reporting any issues.

HIGHWAYS AND PEBBLE HILL JUNCTION: Cllr Preedy noted the Headley Hospital signage at the Pebble Hill Junction to has been relocated to improve visibility.

Surrey Highways have recently confirmed a number of resurfacing projects, the following will have some impact on the village. Dates are not yet confirmed but Cllrs Preedy and Furr are liaising with Surrey CC to coordinate with planned works by SES.

(a) By-Pass Road (A24) Leatherhead which extends from its junction with B2033 Reigate Road to its junction with B2122 Epsom Road

(b) (i) Dorking Road (B2032) Walton on the Hill and Pebble Hill Road (B2032) Tadworth/Betchworth which extends from the north-easternmost junction with Headley Common Road to the junction with The Coombe; and (ii) Station Road (B2032) Betchworth which extends from its junction with The Coombe to its roundabout junction with A25 Reigate Road.

(c) those lengths of Headley Road (C56) Ashtead/Headley, Tilley Lane (C56), Clay Lane (C56) and Church Lane (C56) Headley which extends from the junction of Tot Hill to the junction of Downs Road.

(d) that length of Headley Road (C55) Leatherhead which extends from its junction with The Drive to its junction with A24 By-Pass Road.

SES WATERWORKS: Cllr Furr reported that work is due to resume and that following communications with the pub and village shop, the initial work will begin at the Pebble Hill end and working towards the Village. This is to ensure that local businesses can trade effectively for the rest of the Summer months. Once work resumes in the Village centre, it is thought to last for 5 weeks with a full road closure as before.

8. PLANNING

HEADLEY COURT: See Item 2.

CHURCH LANE NURSERY: See Item 2.

CURRENT PLANNING APPLICATIONS:

MO/2020/0795/PLAH - 1, Cunliffe Close, Headley KT18 6EG - Erection of a two-storey side, single storey rear extension following demolition of existing garage.

MO/2020/0823/PLAH - Highlands Farm, Headley Road KT22 8QD - Erection of a tractor shed attached to the rear of garage.

MO/2020/1109/PLA - Woodstock, Tot Hill, Headley KT18 6PU - Construction of a dwelling with associated parking and landscaping, following demolition of existing commercial buildings

MO/2020/0874/DEA - Land at The Drive, Leatherhead - Prior notification for the erection of an agricultural building of 9.10m x 6.10m for the storage of machinery - **PRIOR APPROVAL NOT REQUIRED**

MO/2020/0569/ECL - Land at Lodgebottom Road and Mill Way - Certificate of Lawfulness for an existing use in respect of the land being used for forestry for a period in excess of 10 years - **APPROVED**

9. **OTHER PARISH COUNCIL ACTIVITIES:** TH to organise a Litter Pick in the Autumn, subject to Mole Valley's ability to provide equipment and pick up the filled litter bags.

10. **REPORTS FROM OTHER BODIES:** Nil

11. **CONSULTATIONS:** NALC Code of Conduct – no response from HPC was deemed necessary.

12. **QUESTIONS FROM PARISH COUNCILLORS:** Nil

The meeting closed at 8.52pm.

The next meeting date will be held on Monday 28th September at 7.30pm.

Signed: Chairman

Dated:.....