

HEADLEY PARISH COUNCIL

Minutes of the meeting held on Friday 16th June 2017

Present:

Cllr. David Preedy (Chairman)

Cllr. Jon Laverty

Cllr. Jane Pickard

Clerk Tracy Hamer

1. PUBLIC FORUM

No public were in attendance.

2. APOLOGIES

Cllr. Suzanne Lewis

Cllr. Erin Sheridan

Cllr. Paul Furr

Cllr. Vivienne Williams

3. DECLARATIONS OF INTEREST

None.

4. MATTERS ARISING

Approval of Annual Return for year ended 31st March 2017 – Cllr. Preedy explained the financial position following the internal audit on 6th June 2017 and the figures as declared for the Annual Return for year-end 31st March 2017.

Proposed by Cllr. Pickard and seconded by Cllr. Laverty and agreed unanimously.

FINANCE

Payments

The Clerk reported that there have been no payments since the last meeting dated 22.05.17.

The Clerk requested approval for the following payments:

Date	Cheque No.	Payee	Service	Amount
16/06/17	644	Surrey Community Action	End of Year Payroll Fee	30.00
16/06/17	645	Headley Village Stores	Defib training refreshments	33.80
16/06/17	646	Mulberry & Co	Internal Audit for 2016/17 council year	276.72

Approval for the above expenditure was agreed - proposed by Cllr. Preedy and seconded by Cllr. Laverty.

10. ANY OTHER URGENT BUSINESS

Cllr. Pickard explained the current fund-raising status for the purchase and installation of the disabled access ramp at the Village Shop and whether the Parish Council would be able to donate a sum of money to make up any shortfall following upcoming events and donations. Cllr. Preedy suggested adding this to the agenda of the upcoming meeting on 31st July 2017 to discuss.

The meeting closed at 10:00am.

The next meeting will be held on Monday 31st July 2017 at 7:30pm in the Village Hall

Signed.....Chairman

Dated.....