

# HEADLEY PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL  
will be held in **HEADLEY VILLAGE HALL**  
on **Monday 30 January 2017** at 7.30pm

**MEMBERS OF THE PUBLIC ARE MOST WELCOME TO ATTEND**

## AGENDA

1. **APOLOGIES**
2. **OPEN PUBLIC FORUM**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF LAST MEETING**
5. **MATTERS ARISING**
  - Discussions with UK Power Networks
  - Discussions with Openreach
6. **RISK REGISTER REVIEW**
7. **FINANCE**
  - i. Accept Internal Auditor's Engagement Letter 2017/18
  - ii. Financial Statement
  - iii. Reconciliation of the accounts

### Payments between meetings:

Date	Cheque No.	Payee	Service	Amount
28/11/16	626	Headley Village Hall	Hall rental for HPC Meeting	36.00
20/12/16	Direct Debit	Surrey Community Action	Clerk's December Salary	350.16
06/01/17	627	Headley Village Stores	Refreshments for November Meeting	12.00
20/01/17	Direct Debit	Surrey Community Action	Clerk's January Salary	350.16

### To be paid:

Date	Cheque No.	Payee	Service	Amount
27/01/17	628	SLCC	Annual Subscription	£101.00

8. **MAINTENANCE**
  - i. Playground - inspections & rota/issues raised
    - Trees
    - Parking
  - ii. Footpaths
    - Update on recent footpath works/problems - Tar Path
  - iii. Highways

**9. HEADLEY COURT**

Update on current status

**10. PLANNING**

**MO/2016/1750/PCL** - Burley Cottage, Headley Common Road, Headley KT18 6NE - Application for proposed certificate of lawfulness in respect of the erection of an outbuilding containing office and games room.

**MO/2016/1943/TFC** - Hallega Folly, 12 Hurst Close, Headley KT18 6DZ - Remove 1 No. Portuguese laurel tree and remove a low lateral branch from 1 No. sycamore tree, overhanging garden wall; both trees located in rear garden.

**MO/2016/1867/ECL** - Red Cottage, Boxhill Road, Box Hill, Tadworth KT20 7PD - Box Hill (Un-parished) Within 20m of Box Hill & Headley Parish - Certificate of lawfulness for an existing use in respect of use of part of the garage as habitable accommodation for a period of more than 10 years.

**MO/2016/1871/PLAH** - Grove Farm Cottage, Headley Grove, Headley, KT18 6NR - Erection of a two storey side extension following the demolition of existing side/rear extension.

**MO/2016/1990/PLAH** - The Nower, Tilley Lane, Headley KT18 6EE - Enlarge ground floor porch and add single storey front/side extension. Enlarge loft space into a gable to increase habitable accommodation at first floor level.

**MO/2017/0040/PCL** - Old Court, The Drive, Leatherhead KT22 8QW - Certificate of lawfulness for a proposed development in respect of the construction of a detached outbuilding housing an indoor swimming pool, home office and other leisure facilities.

**MO/2017/0041/PCL** - Old Court, The Drive, Leatherhead KT22 8QW - Certificate of lawfulness for a proposed development in respect of the erection of a single storey side extension.

**Decisions considered between meetings:**

**MO/2016/1579/PLAH** - 2 Heath Farm Cottages, Church Lane, Headley KT18 6LD - Retrospective application for conversion of existing garage to habitable accommodation. Approved with Conditions

**MO/2016/1750/PCL** - Burley Cottage Headley Common Road, Headley KT18 6NE - Application for proposed certificate of lawfulness in respect of the erection of an outbuilding containing office and games room. Approved with Conditions

**MO/2016/1943/TFC** - Hallega Folly, 12 Hurst Close, Headley KT18 6DZ - Remove 1 No. Portuguese laurel tree and remove a low lateral branch from 1 No. sycamore tree, overhanging garden wall; both trees located in rear garden. Approved

**MO/2016/1771/PLAH** - Brackenhurst, Ashurst Drive, Box Hill KT20 7LR - Within 20m of Headley Parish - Erection of a replacement outbuilding for ancillary use to the main dwelling. Withdrawn

**11. OTHER PARISH COUNCIL ACTIVITIES**

- Defibrillator for the village
- Agenda for Annual Village Meeting
- Date(s) for Village Litter Pick

**12. REPORTS FROM OTHER BODIES**

**13. CONSULTATIONS**

**14. ANY OTHER URGENT BUSINESS**

- Replacement Clerk Update

**The next Parish Council Meeting will be on 27th March 2017 at 7.30pm in the Village Hall**

Signed *Anne Leguen de Lacroix*  
(Clerk to Headley Parish Council)

Date..... 26th January 2017....