

HEADLEY PARISH COUNCIL

Minutes of the meeting held on Monday 29th January 2018

Present:

Cllr. David Preedy (Chairman)
 Cllr. Jon Laverty
 Cllr. Suzanne Lewis
 Cllr. Erin Sheridan
 Cllr. Vivienne Williams
 Cllr. Paul Furr
 District Councillor Ladell
 Clerk Tracy Hamer
 Jonathan Greenberg – Planner, PRP (left at 8.30pm)
 Guy Davies – Planning Policy Manager MVDC (left at 8pm)

1. APOLOGIES

Cllr. Jane Pickard

2. MVDC LOCAL PLAN ‘FUTURE MOLE VALLEY’

Guy Davies explained the key issues regarding the expansion of rural villages within Mole Valley. Guy Davies explained that there could be modest additions to rural villages which could possibly have an impact on Headey. The current consultation period finishes 5th February 2018 and MVDC will present further suggestions towards the end of March 2018.

Cllr. Preedy observed that he was opposed to any change to the current Green Belt arrangements in Headley. This is highlighted by the current uncertainty regarding the future of Headley Court and a recent planning application near Villans Wyk which would have set a precedent for new development in the fields between Church Lane and Tot Hill, jeopardizing the open character of the village.

3. CHURCH LANE NURSERY

Jonathan Greenberg presented the various propositions regarding the development of the site. Four options were discussed ranging from 6 to 30 units. It was generally agreed that any future development should encompass no more than 12 units, offering a varying range of properties. The next step will be an enhancement of Option B (see attached) and a presentation to the village and MVDC via a public consultation event.

During discussion, it was pointed out that the consistent indication from Mole Valley planners was that they would not support development which strayed significantly from the existing building line close to Church Lane.

4. OPEN PUBLIC FORUM

No members of the public in attendance.

5. DECLARATIONS OF INTEREST

Cllr. Pickard MO/2018/0013/PLAH
 Cllr. Preedy, Cllr. Pickard and Cllr. Laverty MO/2017/2224/PLAH

3. MINUTES OF LAST MEETING DATED 27th NOVEMBER 2017

Approval of the minutes of the meeting proposed by Cllr. Furr and seconded by Cllr. Sheridan.

4. MATTERS ARISING

GDPR – Cllr. Preedy and Cllr. Sheridan to attend course and will feedback any relevant content as required.

Review Risk Register– Cllr. Preedy suggested the following revisions.

Number all risks to ensure easy reference during the annual review

Proper Financial Records – change to “Accounts given to Councillors bi-monthly.”

Personal data – new mitigation “Training underway to ensure compliance with new GDPR regulations.”

Headley Court – change dates

Website provider – new risk due to inability to implement possible changes of Councillors email details following the 2019 elections.

Approval for the above changes was agreed - proposed by Cllr. Lavery and seconded by Cllr. Williams. **TH to action.**

Annual Village Meeting Agenda – The date of the meeting has been sent to Jonanthan Greenberg so that he will be present to discuss the proposals for the Church Lane Nursery Site. Cllr. Preedy is also going to contact The Woodland Trust.

5. FINANCE

- i) The Financial Statement was reviewed. Cllr. Preedy explained the general reserve will be approximately 58.1% at year ending 31st March 2018.
- ii) Cllr. Lavery reported that he had checked the reconciliation of the bank accounts dated 19th December 2017 on 10th January 2018.

Payments

The Clerk reported the following payments had been made since the last meeting:

Date	Cheque No.	Payee	Service	Amount
19/12/17	672	Headley Village Stores	HPC Meeting Refreshments	31.50
19/12/17	673	ICO	Data Protection	35.00
19/12/17	674	PCC Magazine	Contribution	100.00
19/12/17	675	Surrey Playing Fields	Annual Membership	20.00
19/12/17	676	Playdale Playgrounds	Replacement Part	93.60
20/12/17	Direct Debit	Surrey Community Action	Clerk's December Salary	336.80

The Clerk requested approval for the following payments:

Date	Cheque No.	Payee	Service	Amount
29/01/18	679	SLCC	Membership	100.00
29/01/18	680	Headley Village Hall	January PC Meeting Hall Hire	37.00
29/01/18	681	Headley Village Hall	March PC Meeting Hall Hire	37.00
29/01/18	682	SSALC	GDPR Training	172.80
29/01/18	683	Tracy Hamer	Clerks Expenses	75.19

Approval for the above expenditure was agreed - proposed by Cllr. Preedy and seconded by Cllr. Sheridan.

6. MAINTENANCE

i) Playground

TH reported that the replacement part will be delivered this month.

ii) Footpaths

It was noted that previous repair works to the Tar Path appear to be holding up well.

iii) Highways

Pebble Hill Junction – Cllr. Furr reported the officially listed number of accidents at the junction and will circulate. Cllr. Preedy has contacted the 3 County Councillors and has received an initial response suggesting that the existing road markings could be refreshed. It was agreed that, whilst desirable, this would not in itself resolve the dangerous nature of the junction.

7. HEADLEY COURT

It was reported that Councillors had heard unofficially that a large number of expressions of interest had been received for the site. Also, an apparent bid was rejected for a proposal to maintain the site for civilian rehabilitation, in favour of bids which would not request prior planning approval.

Cllr. Preedy said, in view of the complex planning restrictions on the site, he was very concerned that offers which did not request outline planning permission must face a serious risk of planning refusal. This might lead to a lengthy period when the site remains derelict, or attempts to reduce the proportion of affordable housing which any residential development should provide. He intends to communicate these concerns to Mole Valley District Council and ask that they make efforts to ensure all prospective bidders are fully briefed on the planning restrictions.

8. PLANNING

MO/2017/2224 PLAH - Webbs Farm, Church Lane, Headley, KT18 6LZ - Erection of detached 3-bay garage following demolition of existing garages and shed.

MO/2017/2088 PCL - Park Cottage, Hurst Lane, Headley, KT18 6DY - Certificate of Lawfulness for the proposed development in respect of the erection of single storey rear and side extensions.

MO/2018/0013/PLAH - Coppers, Tot Hill, Headley, Epsom, Surrey, KT18 6PY - Demolition of existing garage and erection of two story side extension.

MO/2018/0034/ECL - 2 Heath Farm Cottages, Church Lane, Headley KT18 6LD - Certificate of Lawfulness for the existing use in respect of land rear of dwelling being used as a residential garden for a continuous period in excess of ten years.

Decisions considered between meetings:

MO/2017/1827 PLA - Headley Court, Headley Road, Headley KT18 6JN - Variation of condition No. 1 of planning permission MO/2014/0451 to allow temporary car park adjacent to temporary accommodation for a further 3 years.
APPROVED WITH CONDITIONS.

MO/2017/1702 PLA - Tumber Livery, Tumber Street, Headley KT18 6NZ - Erection of 1 dwelling following demolition of existing stables.
APPROVED WITH CONDITIONS

MO/2017/1828 PLA - Headley Court, Headley Road, Headley KT18 6JN - Variation of condition 1 of planning permission MO/2014/0454 to allow the erection of 2 No. temporary buildings to accommodate a 48 bed ward and a therapy building for a further 3 years.
APPROVED WITH CONDITIONS.

MO/2017/1990 PCL - Old Court, The Drive, Leatherhead, KT22 8QW - Certificate of Lawfulness for a proposed development in respect of the erection of a single storey gym/garden room building and a single storey pool building.
APPROVED

MO/2017/1903 PNQ - Heath Farm, Headley Common Road, Headley, KT18 6ND - Prior notification for conversion of an agricultural building to one residential building (Use Class C3).
PRIOR APPROVAL GRANTED

9. OTHER PARISH COUNCIL ACTIVITIES

Next litter pick – Sunday 22nd April, 10.30am.

10. CONSULTATIONS

None to be discussed.

11. QUESTIONS FROM PARISH COUNCILLORS

None.

The meeting closed at 9.55pm.

The next meeting will be held on Monday 26th March 2018 at 7:30pm in the Village Hall

Signed.....Chairman

Dated.....