

## **HEADLEY PARISH COUNCIL**

Minutes of the meeting held on Monday 27<sup>th</sup> November 2017

**Present:**

Cllr. David Preedy (Chairman)

Cllr. Pickard

Cllr. Suzanne Lewis (left at 9pm)

Cllr. Erin Sheridan

Cllr. Vivienne Williams

Cllr. Paul Furr

District Councillor Ladell

Clerk Tracy Hamer

Jonathan Greenberg – Planner, PRP (left at 8pm)

Louise Williams – Rural Housing Enabler, Surrey Community Action (left at 8pm)

**1. APOLOGIES**

Cllr. Jon Laverty

**2. CHURCH LANE NURSERY**

Louise Williams presented the collated results following the recent Housing Needs survey. The full report will be published via the website and summarized in the next Newsletter. Cllr. Preedy invited Jonathan Greenberg to attend the next meeting of the Council on January 29<sup>th</sup> 2018 to outline the preliminary plans.

**3. OPEN PUBLIC FORUM**

No members of the public in attendance.

**4. DECLARATIONS OF INTEREST**

None.

**3. MINUTES OF LAST MEETING DATED 25<sup>th</sup> SEPTEMBER 2017**

Approval of the minutes of the meeting proposed by Cllr. Sheridan and seconded by Cllr. Pickard.

**4. MATTERS ARISING**

**Fundraising for Village Store ramp** – Cllr. Pickard reported that the ramp is unlikely to be installed before the end of the financial year. Cllr. Preedy proposed that £1,000 will be committed and that a specific Reserve be set up in the accounts to cover this and similar occasions in the future, when a significant spending commitment has to be carried into the next financial year. Seconded by Cllr. Williams and unanimously agreed.

**Surrey Playground Association and Parish Magazine Donations** – Cllr. Preedy explained that the usual contributions to the above are yet to be made and sought approval to arrange payment. Proposed by Cllr. Pickard and seconded by Cllr. Sheridan.

**TH to action.**

**Strimming contract** –NJ Birch have been formally appointed to maintain the contract for the next 3 years – 2018-2020, following the recent tender process.

**Grit bins** – Cllr. Pickard confirmed the grit purchased for the Broome Close bin is currently at her address. Cllr. Preedy and Cllr. Lavery have volunteered to check the grit bins around the village.

## FINANCE

- i) The Financial Statement was reviewed. Cllr. Preedy confirmed that MVDC will no longer pay the Extra Grant. MVDC will continue with the grass cut and collection at the playground but the Parish Council will not be invoiced. TH also confirmed that the Council will not be invoiced for the 2017 grass cut and collection.
- ii) Cllr. Preedy reported that Cllr. Lavery had checked the reconciliation of the bank accounts dated 16<sup>th</sup> October 2017 on 21st November 2017.

**Budget and Precept 2018/19** - Cllr. Preedy explained the proposed budget for 2018/19 and no changes were made. It was agreed to keep the precept requirement the same as the previous year, £13,500. Proposed by Cllr. Preedy, seconded by Cllr. Sheridan and unanimously agreed.

## Payments

The Clerk reported the following payments had been made since the last meeting:

Date	Cheque No.	Payee	Service	Amount
04/10/17	663	Headley Village Stores	HPC Meeting Refreshments	10.50
04/10/17	664	NJ Birch	Strimming services	858.00
11/10/17	665	SSALC	Surrey Conference	96.00
11/10/17	666	SSALC	Budget Planning Workshop – TH	72.00
19/10/17	667	Surrey Community Action	Payroll Fees	54.00
20/10/17	Direct Debit	Surrey Community Action	Clerk's October Salary	336.80
20/11/17	Direct Debit	Surrey Community Action	Clerk's November Salary	336.80

The Clerk requested approval for the following payments:

Date	Cheque No.	Payee	Service	Amount
27/11/17	668	Tracy Hamer	Oct/Nov Clerks Expenses	17.55
27/11/17	669	Headley Village Hall	November PC Meeting Hall Hire	120.00
27/11/17	670	NJ Birch	Strimming	186.00
27/11/17	671	Meadowcroft Properties Ltd	Playground Nets and Installation	1693.45
27/11/17	672	Headley Village Hall	November HPC Meeting Refreshments	31.50

Approval for the above expenditure was agreed - proposed by Cllr. Preedy and seconded by Cllr. Sheridan.

## 5. - MAINTENANCE

### i) Playground

- TH reported that damaged Quad Rider may be under warranty and is investigating.

### ii) Footpaths

An accumulation of moss has been noted on the pavement near Broome Close and is a potential slip hazard. Clarion Housing to be notified regarding removal. **TH to action.**

### iii) Highways

**Pebble Hill Junction** – Cllr. Furr expressed his concern regarding safety following another recent road traffic accident at the junction. Cllr. Preedy will contact the relevant Councillors for each local authority to begin a dialogue regarding this issue. Cllr. Williams has volunteered to investigate frequency of and nature of previous accidents.

## 6. HEADLEY COURT

No further updates at this time.

## 7. PLANNING

**MO/2017/1702/PLA** - Tumber Livery, Tumber Street, Headley KT18 6NZ - Erection of 1 dwelling following demolition of existing stables.

**MO/2017/1827/PLA** - Headley Court, Headley Road, Headley KT18 6JN - Variation of condition No. 1 of planning permission MO/2014/0451 to allow temporary car park adjacent to temporary accommodation for a further 3 years.

**MO/2017/1828/PLA** - Headley Court, Headley Road, Headley KT18 6JN - Variation of condition 1 of planning permission MO/2014/0454 to allow the erection of 2 No. temporary buildings to accommodate a 48 bed ward and a therapy building for a further 3 years.

**MO/2017/1903/PNQ** - Heath Farm, Headley Common Road, Headley KT18 6ND - Prior notification for conversion of an agricultural building to one residential building (Use Class C3).

**MO/2017/1990/PCL** - Old Court, The Drive, Leatherhead, Surrey, KT22 8QW - Certificate of Lawfulness for a proposed development in respect of the erection of a single storey gym/garden room building and a single storey pool building.

### **Decisions considered between meetings:**

**MO/2017/1318 PNQ** - Heath Farm, Headley Common Road, Headley KT18 6ND - Prior notification for the change of use of an agricultural building to one dwelling (Use Class C3).  
**PRIOR APPROVAL REFUSED**

**MO/2017/1445** - Old Court, The Drive, Leatherhead KT22 8QW - Certificate of Lawfulness for the existing use in respect of the land immediately to the south-east of the main dwelling being used as residential property for a continuous period in excess of ten years.  
**APPROVED**

**MO/2017/1608** - Saddlecombe Stud, Hurst Lane, Headley KT18 6DY - Remove four Rowan trees (T3 on the submitted plan), one Beech, one Birch, one Ash, two semimature Oak trees (T5) and, one Sycamore tree (T7); Crown lift row of Beech trees (T1) to provide 3m ground clearance and, an avenue of Cherry trees (T4) and a number of mixed roadside trees (T6) to provide 5m clearance over the drive and highway. Includes rem. (Includes removal of one dead Cherry tree (T2) - exempt works.)  
**APPROVED WITH CONDITIONS**

**MO/2017/1522/PLAH** - Goodmans Furze, Headley Common Road, Headley KT18 6NQ - Erection of single storey extension to coach house with other external changes to staircase and doors and single storey extension to house.  
**APPROVED WITH CONDITIONS**

**MO/2017/1509 PLA** - Heath Farm House, Headley Common Road, Headley KT18 6ND - Erection of replacement detached dwelling.  
**APPROVED WITH CONDITIONS**

**MO/2017/1592 PLAH** - Garden Cottage, Tilley Lane, Headley KT18 6JU - Erection of single storey extensions to north and south elevations following demolition of existing sunroom and parapet wall, and partial demolition of building at rear.  
**APPROVED**

**MO/2017/1560 PLA** - Old Court, The Drive, Leatherhead KT22 8QW - Erection of 1 No. 5 bed dwelling following demolition of the existing dwelling  
**APPROVED.**

Cllr. Preedy explained that he had expressed concerns regarding access arrangements for **MO/2017/1702/PLA** and has suggested that a traffic management plan will be required.

## **9. OTHER PARISH COUNCIL ACTIVITIES**

Newsletter – content is confirmed and TH to collate for distribution before Christmas.

## **10. CONSULTATIONS**

None to be discussed.

## **11. QUESTIONS FROM PARISH COUNCILLORS**

None.

The meeting closed at 9.35pm.

The next meeting will be held on Monday 29<sup>th</sup> January 2018 at 7:30pm in the Village Hall

Signed.....Chairman

Dated.....