

## HEADLEY PARISH COUNCIL

Draft Minutes of the meeting held on Monday 28<sup>th</sup> January 2019

### PRESENT:

Cllr. David Preedy – Chairman  
Cllrs. Laverty, Williams, Furr, Sheridan  
District Councillor Ladell from 8pm  
Clerk – Tracy Hamer  
15 members of the public

1. **APOLOGIES:** Apologies were received from Cllrs Pickard and Lewis.
2. **DECLARATIONS OF INTEREST:** Cllr Preedy MO/2018/2045, Cllrs Furr and Williams MO/2018/2104
3. **MINUTES:** Minutes of the meeting dated Monday 26<sup>th</sup> November 2018 were read and approved. Proposed by Cllr. Williams and seconded by Cllr. Furr and unanimously agreed.
4. **OPEN PUBLIC FORUM:** Cllr. Preedy welcomed the members of public in attendance who had joined the meeting to discuss the proposals for development of the Church Lane Nursery Site. Cllr. Preedy gave an in-depth background to the history of the site over the past decade, since it was purchased by the current owners. The initial responses to questionnaires from the open weekend are as follows:

31 responses in total, of those:

- 61% agreed there is a need for affordable homes in the village
- 70% agreed the Church Lane Nursery Site is an agreeable solution
- 56% felt the scale of the proposed development was appropriate
- 68% agreed it is a good mix of market and affordable
- 44% have concerns in relation to the mix of the scheme
- 15% are against the scheme

Cllr. Preedy invited comments from members of the public and the following points have been noted for further consideration:

- The number of homes is too high but there should not be fewer affordable homes
- Impact on neighbors during construction and afterwards
- Impact on numbers and safety of traffic arriving and leaving
- Effect of car headlights on homes the other side of Church Road
- Plans for the rest of the site
- Drainage related issues
- Proximity of homes to bridle path

Cllr. Preedy to submit draft response outlining the above amongst the Councillors before sending to the architect for revisions.

5. **MATTERS ARISING:**

CHURCH LANE NURSERY SITE: See Item 4.

DATE OF NEXT LITTER PICK: Sunday 31<sup>st</sup> March 2019. TH to update website.

- 426 -

REVIEW STANDING ORDERS, ASSET AND RISK REGISTER: The following revisions were discussed and unanimously agreed. TH to update and publish on the website.

Standing Orders: no changes

Asset Register: change bi-monthly to twice monthly throughout; TH to investigate removal of or reactivation of vehicle activated sign and check insured value as stated

Risk Register: 8 – update internal controls to include risk assessment, hi-vis clothing and children kept away from roads; 10 & 20 – change to bi-monthly; 26 – Loss of data TH to investigate cloud storage; 27 – Training undertaken and DPO appointed; 30, 31 – Review September 2020; 33 – TH to contact again.

AVM AGENDA – Cllr. Preedy to contact The Woodland Trust to arrange a speaker.

6. **FINANCE:**

Cllr. Laverty reported that he had checked the reconciliation of the bank accounts dated 2<sup>nd</sup> January 2019 on 14<sup>th</sup> January 2019.

PAYMENTS: The Clerk reported the following payments had been made since the last meeting:

Date	Payee	Chq no	Amount
20/12/18	Tracy Hamer – December Salary	DD	355.98
13/12/18	ICO	718	40.00
20/01/19	Tracy Hamer – January Salary	DD	355.98

The Clerk requested approval for the following payments:

Date	Payee	Chq no	Amount
28/01/19	Tracy Hamer – December/January Expenses	719	57.70
28/01/19	Headley Village Hall – January HPC Meeting	720	37.00
28/01/19	Headley Village Shop – Meeting Refreshments	721	13.50
28/01/19	NJ Birch	722	289.20
28/01/19	Newsletter Printing	723	90.00
28/01/19	SLCC Membership	724	78.00
28/01/19	Surrey Playing Fields Membership	725	20.00

Approval for the above expenditure was agreed – proposed by Cllr. Laverty and seconded by Cllr. Furr.

7. **MAINTENANCE:**

PLAYGROUND – Nil.

FOOTPATHS AND GRIT BINS – Cllr. Preedy to check levels are satisfactory in the grit bins.

HIGHWAYS AND PEBBLE HILL JUNCTION – Cllr. Preedy reported he had discussed the idea of weight restriction signage with CC Hazel Watson who advised the potential time frame to achieve the signage could take years. However, Cllrs. Preedy and Laverty to check current signage to check visibility.

9. **HEADLEY COURT:** It was noted that closure of the site has now happened and that the housing is unoccupied. There is also no evidence of the removal of buildings that do not have permanent permission being removed. Cllr. Preedy to write to MVDC asking for clarification.

10. **PLANNING:**

MO/2018/2045/PLA	Woodstock, Tot Hill	New dwelling following demolition
MO/2018/2079/PLA	Heath Farm	Replacement detached dwelling
MO/2018/2104/PLAH	Campbell House	Single storey orangery to rear
MO/2018/1794/PLA	Burley Cottage	REFUSED

11. **OTHER PARISH COUNCIL ACTIVITIES:** Nil.

12. **REPORTS FROM OTHER BODIES:** Nil.

13. **CONSULTATIONS:** Nil.

14. **QUESTIONS FROM PARISH COUNCILLORS:**

- Cllr. Williams questioned the frequency of helicopters landing on the cricket pitch. It was agreed that Cllr. Preedy will draft a letter to the Cricket Club requesting further information on the matter and in special relation to road safety and the potential hazard towards horses/cyclists/pedestrians/road traffic.
- Cllr. Furr would like to see an annual community event in the village and suggested the formation of a sub-committee to organize.

The meeting closed at 10.10pm.

The next meeting will be held on Monday 25<sup>th</sup> March at 7.30pm in The Village Hall.

Signed: ..... Chairman

Dated:.....