

HEADLEY PARISH COUNCIL

Draft Minutes of the **Annual General Meeting** held on Monday 20th May 2019

PRESENT:

Cllr. David Preedy – Chairman
 Cllrs. Laverty, Williams, Furr, Pickard
 Tracy Hamer – Clerk
 5 members of the public

1. **APOLOGIES:** Nil.
2. **DECLARATIONS OF INTEREST:** MO/2019/0651/TFC Cllr Preedy, MO/2019/0674/TFC & MO/2019/0701/PLAH Cllr Pickard.
3. **APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN:** Cllr Preedy asked for nominations for Chairman. Cllr Preedy was nominated by Cllr Laverty and seconded by Cllr Pickard and elected unanimously. The Chairman asked for nominations for Vice Chairman; Cllr Laverty was nominated by Cllr Williams and seconded by Cllr Furr which was unanimously agreed.

Cllr Preedy nominated Cllr Laverty to continue in his role as SALC Representative, this was seconded by Cllr Pickard and unanimously agreed.

Carmel Laverty has agreed to continue with her role as Hedgerow and Footpaths Officer. The Parish Council formally thanked her. See Item 7.

Cllr Preedy confirmed there are two more places available for co-opting prior to the post-election deadline of 21st June 2019 - This must be done within **35 days** excluding weekends and bank holidays, beginning with the day on which the election was to have been held i.e. 2nd May 2019.

Members Interests Forms and Declaration of Acceptance Forms were completed and given to the Clerk.

3. **MINUTES:** Minutes of the meeting dated Tuesday 23rd April 2019 were read and approved. Proposed by Cllr. Laverty and seconded by Cllr. Pickard and unanimously agreed.
4. **OPEN PUBLIC FORUM:** See Item 5 – Church Lane Nursery.
5. **MATTERS ARISING:**

CHURCH LANE NURSERY SITE: Two members of the public were in attendance to enquire of any further progress. Cllr Preedy confirmed that following the public exhibition on the 19th January 2019, detailed feedback concerning aspects of the design, as well as a reduction in numbers, was given to the owners, none of which appeared to be controversial. It is believed a new planning application will be submitted to MVDC this Summer but the Parish Council have no further details at this time.

AVM FEEDBACK: It was generally felt to be an enjoyable evening with good attendance from the village. It was suggested that the food be laid out in the main hall area next time as not everyone was aware there were ample refreshments in the kitchen.

WEBSITE: Following previous discussion it has been agreed to begin working on a new website for the Parish Council. Tracy Hamer shared the first tender received and confirmed she will be providing two more for discussion prior to the July meeting when a decision can be made and work can commence.

6. **FINANCE:**

Cllr. Laverty reported that he had checked the reconciliation of the bank accounts dated 9th May 2019 on 16th May 2019.

The financial statement was reviewed and the following comments noted:

- A £500 per annum Playground Equipment Reserve is to be included. Any unspent funds at the end of the year will be included in the end of year reserves. This was proposed by Cllr Preedy and unanimously agreed.

PAYMENTS: The Clerk reported the following payments had been made since the last meeting:

Date	Payee	Chq no	Amount
20/04/19	Tracy Hamer – April Salary	DD	379.43
20/05/19	Tracy Hamer – May Salary	DD	379.43

The Clerk requested approval for the following payments:

Date	Payee	Chq no	Amount
20/05/19	Tracy Hamer – April/May Expenses	732	104.99
20/05/19	Headley Village Hall – May HPC Meeting & AVM Hall Hire	733	74.00
20/05/19	Headley Village Shop – Meeting Refreshments	734	10.50
20/05/19	Headley Village Shop – AVM Catering	735	219.12
20/05/19	Mulberry & Co – Internal Audit	736	159.66
20/05/19	SALC 2019/20 Subscription	737	197.19
20/05/19	Came & Company Insurance	738	612.94
20/05/19	NJ Birch - Strimming	739	193.20

Approval for the above expenditure was agreed – proposed by Cllr. Preedy and seconded by Cllr. Laverty.

7. **MAINTENANCE:**

PLAYGROUND – Nil.

FOOTPATHS AND GRIT BINS – Cllr. Laverty reported that the Footpaths Officer has completed the annual report.

HIGHWAYS AND PEBBLE HILL JUNCTION – Cllr Preedy reported that he is still pursuing this matter.

8. **HEADLEY COURT:** Tony Williamson (Executive Director, Angle Property) Mike Denness (MD, Local Dialogue) attended the meeting and confirmed that Angle Property have completed on the purchase of Headley Court from the Trustees of the Headley Court Charity. They confirmed they are very keen to form a good working relationship with the Parish Council and Headley residents. The existing houses in Dale View and Cunliffe Close have been sold to Clerkenwell Estates and will be refurbished as required before being presented to the market for sale. Angle Property wish to invite all local residents and interested parties to an initial Public Consultation Event to be held on the 4th July at Headley Court.

9. **PLANNING:**

MO/2019/0469/PLAH - Garden Cottage, Goodmans Furze KT18 6NQ - Change of external facing material from brickwork to render and change of roof tiles to slate.

MO/2019/0517/PCL - Park Cottage, Hurst Lane KT18 6DY - Certificate of Lawfulness for a proposed development in respect of the erection of a single storey rear extension.

MO/2019/0651/TFC - 10 Hurst Close KT18 6DZ - Remove one Sycamore tree (marked T1 on submitted plan).

MO/2019/0674/TFC - The White House KT18 6NR - Reduce one Beech tree (marked T1 on submitted plan) by 4 metres.

MO/2019/0701/PLAH - Farriers, Tilley Lane KT18 6EE - Erection of a three and a half bay oak framed and timber clad garage with room over accessed by an external timber staircase.

MO/2019/0776/PCL - 2 Heath Farm Cottages KT18 6LD - Certificate of Lawfulness for a proposed development in respect of the erection of a conservatory.

MO/2019/0172 ECL - **APPROVED** - 2 Heath Farm Cottages KT18 6LD - Certificate of Lawfulness for the existing use in respect of land rear of dwelling being used as a residential garden for a continuous period in excess of ten years.

MO/2019/0517/PCL - **APPROVED** - Park Cottage KT18 6DY - Certificate of lawfulness for a proposed development in respect of the erection of a single storey rear extension.

10. **OTHER PARISH COUNCIL ACTIVITIES:** Cllr Furr confirmed that local residents have expressed an interest in a community-based Summer Event. He will continue to research ideas with Cllr Williams.
11. **REPORTS FROM OTHER BODIES:** Nil.
12. **CONSULTATIONS:** SCC – Revised Statement of Community Involvement – Cllr Preedy advised that part of the recommendation referred to Mineral Extraction; it was unanimously agreed that SCC should broaden the range of Parish Councils to include neighbouring parishes rather than those directly involved. Cllr Preedy to action a response on behalf of the Parish Council.
13. **QUESTIONS FROM PARISH COUNCILLORS:** Nil.

The meeting closed at 10pm.

The next meeting will be held on Monday 29th July at 7.30pm in The Village Hall.

Signed: Chairman

Dated:.....